



SACHIN JAISON FERNANDES

Accountant/Admin

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Email

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Address

Burjuman, Dubai.

About Me

Detail-oriented and results-driven accountant with good experience in financial management and analysis. Proficient in reconciling accounts, preparing financial statements, and ensuring compliance with regulatory standards. Skilled in using technology to streamline processes and optimize efficiency and also in maintaining meticulous financial records and documents.

Education

Bachelor of commerce

Specialization: Taxation
Mangalore University | 2013

Pre university education

course: commerce
PUC board karnataka

Languages

- English
- Hindi
- Kannada
- Konkani
- Kodava thak
- Malayalam

Certificates

Information Technology from
Manipal institute for computer
education

Experience

Accountant /Admin

2019-2024

Kodagu Planters Cultural Association | Kodagu, Karnataka

- Financial Analysis & Reporting: Analyze and prepare financial reports.
- Budgeting & Forecasting: Assist in budgeting and monitor variances.
- Audit & Compliance: Conduct audits and ensure compliance.
- Tax Preparation & Compliance: Prepare tax returns and plan for taxes.
- Cost Analysis & Control: Analyze costs and implement controls.
- Financial Planning & Strategy: Contribute to planning and provide insights.
- Month-End & Year-End Close: Manage closing processes and reconcile accounts

Cash Supervisor

2015-2019

Reliance Limited | Kodagu, Karnataka

- Supervising cash transactions, receipts, disbursements, and reconciliations.
- Generating and reviewing reports on cash flow, accounts receivable, and accounts payable.
- Overseeing bank deposits, withdrawals, and transfers.
- Developing and implementing procedures to ensure accuracy and security in cash handling.
- Ensuring compliance with regulations and internal control policies.
- Leading and supervising a team of cashiers or finance professionals.
- Using software and systems to streamline cash management processes

Accountant

2013-2015

Breves Infologies | Udupi, Karnataka

- Managed financial records and maintained accurate bookkeeping systems.
- Reconciled accounts and ensured the accuracy of financial data.
- Prepared financial statements, including balance sheets, income statements, and cash flow statements..
- Ensured compliance with accounting standards, tax regulations, and company policies.
- Assisted with budgeting, forecasting, and financial modeling activities.
- Participated in audits and provided necessary documentation and support.
- Utilized accounting software and tools to streamline processes and enhance efficiency.