

# SAFI ULLAH

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📍 DUBAI-UAE

Visit visa valid till 10 March 2024



A highly self-motivated, enthusiastic and result oriented individual. I have worked as Accounts Administrator solid Technical, Leadership and Managerial skills. Seeking an opportunity in well reputed Organization to showcase and build my career.

## Education

### International Islamic University Islamabad

Feb-2015

BS, Economics Specialization in Islamic Banking and Finance

FYDP: Desalination of Resource Link using known technologies

Relevant Coursework: SAP, Excel, Tally-ERP, feasibility report, technical report writing

## Experience

### Khan Mamoomor Corporation (Philip Morris International). (PMI)

#### Accountant

Nov. 20 – Oct.23

- Cross-checking invoices with payments and expenses to ensure accuracy.
- Managing a company's accounts payable and receivables.
- Working with collection agencies on overdue payments.
- Create and Process Pay Payroll.
- Generating financial reports that display the company's profits, equity and cash flow.

### Golden Gate (United Arab Emirates)

#### Internal Auditor

Mar.18 – Sep.20

- Undertaking internal audits to ensure the company meets its financial, operational and compliance objectives.
- Supporting the development of an assurance planning reporting process.
- Reporting on control deficiencies to management and making recommendations to mitigate risk and add value.
- Challenging current processes across the company and identify opportunities for refinement
- Playing an active role in the maintenance and review of policies and procedures, including ensuring they are up to date with all legislation and best practices.
- Communicating with a variety of stakeholders across the company.

### Overseas Courier Service (Saudi Arabia)

#### Accountant

Jun.16 – Oct.17

- Examining bank statements and reconciling them with general ledger entries
- Ensure compliance payments from accounts receivable and payable.
- Write company financial reports.
- Analyzing data collected in order to determine the state of the company's financial health
- Analyzing data to understand where the company is generating and losing revenue.

### Pakistan Tobacco Co.

#### Leaf Logistics Officer

Jun.15 – Apr.16

- Manage logistics of green leaf
- Manage Storage

## Language

English, Urdu, Punjabi, Pashto