



# SAIFUDHEEN

Assistant Manager.

Supervisor.

Sales Associate and visual Merchandiser.



[cksaiifudheen10@gmail.com](mailto:cksaiifudheen10@gmail.com)



[Saifudheen ck](#)



+971 56 832 5215



Al Karama, Dubai

## CAREER OBJECTIVE

Motivated worker skilled at meeting customer needs with expert. Stays on top of demands in fast-paced environments by effectively using slow periods. Maintain organized, clean and safe work areas with diligent attention to important details.

## ABOUT ME

As an Assistant Manager with experience spanning from supervising grocery and roastery operations to coordinating promotional activities, I bring a comprehensive skill set aimed at optimizing store performance and driving customer satisfaction. With a keen eye for detail, I excel in conducting weekly meetings to align team efforts, monitoring store operations and staff schedules, and ensuring product availability while managing inventory levels effectively. My dedication to meeting monthly sales targets, coupled with a proactive approach to maintaining floor hygiene and controlling overstock, low wastage, and damages, underscores my commitment to achieving organizational goals. I am adept at responding to customer needs and complaints promptly, while also motivating and training employees to deliver exceptional service and foster a positive team environment. My experience extends to GRV clearance, purchase order approval based on sales analysis, and negotiating with local suppliers to secure favorable terms. With a proven track record of success in retail management, I am poised to contribute to the continued growth and success of any organization.

## Assistant Manager., Supervisor.

**Lulu Group Int., Silicon Central Mall.** (Dubai, UAE). 2020 - 2023

- **Assistant Manager.** ( 2022 – 2023 )
  - Conducting and coordinating weekly meetings.
  - Monitoring store operations, Supervisor and staff schedules.
  - Checking the products availability and stock levels.
  - Managing inventory levels to prevent shortages or over stocking.
  - Responding to customer complaints and needs or queries.
  - Monitoring Top 30 article.
  - Floor Maintenance and operations.
  - Meeting monthly sales targets and monitoring Floor hygiene.
  - Motivating employees to achieve the targets and team building.
  - GRV Clearance.
  - Controlling over stock, low wastage and damages.
  - Approving purchase orders by verifying average sales.
  - Coordination of market survey.
  - Supervising and train staffs.
  - Negotiating with local suppliers.
- **Supervisor – Grocery and Roastery.** ( 2020 – 2022 )
  - Making warehouse orders by checking local orders
  - Staff Scheduling and store operations.
  - Coordinating with monthly sales targets.
  - Maintaining Low wastage and damages.
  - Coordination of Promotional Activities.
  - Verifying daily Price changes and section hygiene.
  - GRV clearing.
  - Staff meetings.
  - Checking Product availability.

## Sales Associate and Visual Merchandiser.

**Lulu Hyper Market, Al Barsha.** (Dubai, UAE). 2017 - 2020

- **Sales Associate and Visual Merchandiser.**
  - Customer assistances.
  - Stocking shelves, arranging product displaying.
  - Expiry checking.
  - Making warehouse orders.
  - Creating store exterior and interior.
  - Positioning the brands.
  - The store design, floor and wall covering.
  - Clearing substandard products.
  - Lighting and digital arrangements and layouts.
  - Pricing products.
  - Monitoring store inventory.

## PERSONAL SKILLS

Communication	<div><div></div></div>
Creativity	<div><div></div></div>
Teamwork	<div><div></div></div>
Leadership	<div><div></div></div>
Management	<div><div></div></div>

## LANGUAGES

English	<div><div></div></div>
Tamil	<div><div></div></div>
Hindi	<div><div></div></div>
Malayalam	<div><div></div></div>
Arabic	<div><div></div></div>

## HOBBIES & INTERESTS



Team  
building



Photography



Swimming



Automotive



Cycling

## PERSONAL INFO

Birthday	:	24 <sup>th</sup> Mar 1997
Marital Status	:	Single
Nationality	:	Indian
Passport No.	:	N 4320381
Covid 19 Vaccinations	:	Yes, 2 Doses

## REFERENCE

- Akhil Dev,**  
Manager. Super Market Dpt.  
Lulu Silicon Central Mall.  
Mob. + 971 54 993 8860.

## KEY SKILLS & QUALITIES

- Customer Servicing.
- Problem solving & Decision-making abilities.
- Management & Leadership qualities.
- Team work and team building.
- Various product knowledges.
- Accuracy.
- Reporting.
- Attention to detail.
- Flexibility.
- Dependability.
- Able to work under pressure.

## EDUCATIONAL QUALIFICATIONS & CERTIFICATIONS

### Plus Two - Commerce

Govt. Higher Secondary School – Pulamanthol, Malappuram, Kerala.

Completed Year: 2015.

### Trainings Attended.

- Food and safety Training.
- Fire and safety.
- Customer servicing.
- Sales training.

## DECLARATION

"I hereby declare that the information contained herein is true and correct to the best of my knowledge"

Saifudheen C.K

(signature)