



## CONTACT

### Phone

+94719268380

### Mail

dsajith@yahoo.com

### Address

Kelaniya, Sri Lanka.

## EDUCATION

### G.C.E. Advanced Level Examination

Department of Examination, Sri Lanka,  
2008 | Science - Nalanda College

### G.C.E. Ordinary Level Examination

Department of Examination, Sri Lanka,  
2005 | A-9 - Nalanda College

## EXPERTISE

- Retail Management
- Customer Service Excellence
- Inventory Management
- Team Leadership
- Strategic Planning
- Operational Efficiency
- Online Order Handling
- Quality Control
- Sales Analysis
- People Management
- Process Improvement

## PERSONAL INFO

- Name in Full  
**Sajith Dhanushka Rubasinghe**
- Date of Birth  
**03.07.1989**
- Gender  
**Male**
- Civil Status  
**Married**
- Nationality  
**Sri Lankan**
- Passport Number  
**N9317428**

## LANGUAGES

- English
- Sinhala

# Sajith Dhanushka Rubasinghe

Dynamic and results-driven retail management professional with over a decade of experience in optimizing inventory processes, enhancing customer satisfaction, and leading high-performing teams. Seeking a managerial position in a reputed supermarket in Dubai where I can leverage my expertise in operational efficiency, strategic planning, and customer service excellence to drive sales growth and contribute to the company's success.

## WORK EXPERIENCE

### Manager

Vista Packaging (Pvt) Ltd, Sri Lanka

Dec 2022 - Present

- Developed and implemented an automated manifest system, significantly enhancing inventory accuracy and reducing processing times.
- Conducted in-depth analyses of sales reports, enabling informed decision-making for product procurement and inventory management.

### Executive - Inventory

Teknolege Shared Services (Pvt) Ltd, Sri Lanka

Dec 2021 - Dec 2022

- Provided daily oversight and management of all warehousing operations, implementing strategies to improve overall efficiency.
- Successfully aligned warehouse processes with company objectives, resulting in a more streamlined and productive operation.

### Assistant Manager- Supermarket

Softlogic Glomark (Pvt) Ltd, Sri Lanka

Dec 2018 - Dec 2021

- Managed the day-to-day operations of the outlet, ensuring a high standard of customer service and satisfaction.

### Deputy Manager, Marketing

Star Fruits (Pvt) Ltd, London, UK

May 2014 - Oct 2018

### Customer Service Assistant

Meet and Greet London Luton Airport

July 2011 - July 2013

## PROFESSIONAL QUALIFICATIONS

### Xero Advisor Certified

Xero, June 2024

### Basic Life Support Certified

Florence Academy – CPD Accredited, London, June 2024

### Diploma in Business and Administrative Management

London Business College, Woolwich, London, 2012-2013

### City & Guilds

London Institute of Management & Technology, London, UK, 2011-2012

### LCM Graduate Diploma in Business Management & Marketing (followed)

Winston College, Ilford, Essex, 2011-2012

I do hereby certify that the above particular given by me are true & Accurate to the best of my knowledge.

**Sajith Dhanushka Rubasinghe**