



CONTACT & PERSONAL INFO

+971 55 376 8362

sajuma.grg68@gmail.com

Dubai investment park 2, Dubai, UAE.

Date of birth: 12th July 2003

Nationality – Nepalese

Marital Status – Married

Visa status – Residence visa

SKILLS

Presentable personality & Quick learner

Positive response to pressure

Numerate and accurate

Able to multi-tasking

Customer handling

Flexible & approachable

Social media marketing

Calculate sales and change quickly

LANGUAGES

English

Hindi

Nepali

SAJUMA GURUNG GHARTI

PROFILE

I am an enthusiastic, self-motivated, reliable, responsible and hard-working person. I am a mature team worker and adaptable to all challenging situations, able to work well both in a team environment as well as using own initiative and ability to handle the work pressure.

I am now seeking for a suitable as a cashier or salesgirl.

WORK HISTORY

2023 to till date – Cashier: Central Hyper market, Jebel Ali, Dubai

- Manage transactions with customers using the point-of-sales system.
- Scan products and ensure accurate pricing.
- Take cash, credit and debit payments.
- Issue receipts, refunds, change.
- Resolve customer complaints and concerns.
- Bag, box or gift-wrap packages
- Clean, stock and tidy checkout and retail areas
- Assisting in stocking and rotating merchandise
- Reconciling cash drawers and sales receipts
- Cross-selling and upselling products

2022 to July 2023 – Cashier: Burger house & fast food café, Khairanitar, Nepal.

- Greet customer, Order receiving
- Cash in & out and record updating
- Issuing the receipts to the customer

2021 to 2022 – Sales assistant: Fancy store, Khairanitar, Nepal.

- Greet customer & provide information to them on their buying decision
- Cash in & out and record updating
- Organize the items properly and keep them presentable

EDUCATION & TECHNICAL KNOWLEDGE

SLC - Secondary school from Tanahun, Nepal

Basic knowledge of computer & Microsoft office