

# MOHAMMED SHABIL P P

## SALES EXECUTIVE

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Dubai, United Arab Emirates

### PERSONAL DETAILS

DATE OF BIRTH : 14th-MAY-1997

PASSPORT NO : R5121968

NATIONALITY : INDIAN

UAE DRIVE LICENSE DETAILS:

LICENSE NO : 256511

TYPE : LMV (MANUAL)

### EDUCATION

- **BACHELOR OF COMMERCE (CA)**  
ASSABAH ARTS & SCIENCE COLLEGE.  
(UNIVERSITY OF CALICUT)  
(2016 MAY - 2019 MAY)
- **DIPLOMA IN FINANCE ACCOUNTING WITH TALLY.**  
ASSERTED INTERNATIONAL.  
(2019 - KERALA, INDIA)

### SOFTWARE SKILLS

- MS OFFICE
- MS OUTLOOK
- TALLY ERP 9

### SKILLS

- Having good administration skills for creative & strategic thinking.
- Focused towards the set objectives.
- Ability to adapt change & take challenges.
- Motivating the people and receiving the best results.

### LANGUAGES

- **ENGLISH, MALAYALAM, TAMIL, HINDI, ARABIC.**

### OBJECTIVE

Looking for a challenging position to the success of the organization with mutually beneficial endeavor. Expertise in various skills suitable for positions offered.

### WORK EXPERIENCE

#### ○ SALES & MARKETING EXECUTIVE

**LEADERS FITNESS ACADEMY.**

**DUBAI, UAE**

*(03/2023 - 07/2023)*

- Maintaining and developing a good relationship with customers through personal contact or meetings.
- Scheduling meetings with customers for providing information about the courses and certifications.
- Following policies and procedures to ensure customers are treated fairly and equally to closing the deal.

#### ○ SALES REPRESENTATIVE

**AL KHANDAK SUPERMARKET.**

**RAS AL KHAIMA, UAE.**

*(08/2021 - 01/2023)*

- Addressing customer questions and concerns regarding products, prices, and availability.
- Recording sales and order information.
- Helping management in forthcoming products and discuss on special promotions.

#### ○ SALES EXECUTIVE

**LIBRA FANCY LIGHTS.**

**KERALA, INDIA.**

*(10/2020 - 05/2021)*

- Developed & managed retailers (product availability, product visibility).
- Successfully implemented all promotional activities in line with company policy.
- Manage social media and web portal to transform more content into a dynamic portal.

### DECLARATION

I hereby declare that above mentioned statement are correct & true to the best of my knowledge and belief.