

# RIYASUDHEEN PV POKKARATH VALAPPIL

Dynamic professional with a proven track record in van sales executive, merchandising, food delivery, and hospitality roles. Skilled in product display, inventory management, and customer service. Experienced in collaborating with teams to optimize operations and enhance customer satisfaction. Strong communicator with a commitment to achieving results.

## SKILLS

Team Work

Work Ethic

Analytical skills

Leadership Quality

Decision-making

Goal-oriented

Customer service

Problem Solving Ability

Hardworking

Positive Attitude

Honesty

## WORK EXPERIENCE

### VAN SALES EXECUTIVE | Feb 2021 – Present (2 Years)

#### FALCON PACK INDUSTRY LLC, UAE

- Sell products directly from the designated vehicle.
- Build and maintain positive relationships with existing clients and cultivate connections with potential customers.
- Showcase in-depth product knowledge to handle customer queries effectively and boost sales.
- Plan efficient routes to maximize sales opportunities while reducing travel time.
- Monitor inventory levels in the vehicle to ensure products are always available.
- Process customer orders quickly and accurately to facilitate smooth transactions.

### MERCHANDISER | 1 Year

#### FALCON PACK INDUSTRY LLC, UAE

- Conduct meetings with suppliers, distributors, and analysts.
- Manage and oversee budgets.
- Negotiate quantities and delivery timescales with suppliers.
- Manage stock levels and distribution.
- Handle supply and production problems as they arise.
- Make financial presentations to senior management.
- Arrange and display products in an attractive and accessible manner.
- Ensure all products are correctly priced and tagged.
- Set up promotional displays and ensure promotional materials are accurate and up to date.
- Analyze sales data and market trends to inform merchandising decisions.
- Assist customers with product information and choices.
- Coordinate product deliveries and displays with suppliers and store managers.
- Plan and implement store layouts to maximize sales and customer flow.

## CONTACT INFORMATION

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📍 Dubai, UAE

## EDUCATION

### DIPLOMA IN AUTO MOBILE ENGINEERING | 2016

- Govt. Polytechnic College

### HIGHER SECONDARY | 2015

- Board of Higher Secondary Examination, Kerala, India
- D.H.O.H.S.S. Pookarathara

### SSLC | 2013

- Board of Public Examination, Kerala, India

## COMPUTER PROFICIENCY

MS Office	★ ★ ★ ★ ★
Basic Operation	★ ★ ★ ★ ★
Internet & Email	★ ★ ★ ★ ★

## AWARDS & ACHIEVEMENTS

- Top-notch teamwork at the exclusive Royal Miraj Hotel.

## AREA OF EXPERTISE

- Merchandising
- Driving
- Salesmanship
- Cash Handling
- Conflict Resolution

## LANGUAGES KNOWN

English	<div><div></div></div> 100 %
Malayalam	<div><div></div></div> 100 %
Hindi	<div><div></div></div> 85 %
Arabic	<div><div></div></div> 65 %

## DRIVING LICENSE DETAILS

Gender : Male  
Date of Birth : 05-05-1997  
Nationality : Indian  
Marital Status : Single  
Passport Number : N9975170

## DRIVING LICENSE DETAILS

Holder of Valid **UAE** Driving License  
License Number : 3848578  
Date of Expiry : 01-08-2025

## INTERESTS

     
Music Sports Dance Movies

## LIGHT VEHICLE DRIVER (FOOD DELIVERY) | 1 Year

### ABELA & CO

- Drove a light vehicle to deliver food orders to customers.
- Followed designated routes and delivery schedules.
- Ensured timely and safe delivery of food items to customers' locations.
- Maintained cleanliness and upkeep of the delivery vehicle.
- Verified accuracy of orders before delivery.
- Provided courteous and professional customer service during deliveries.
- Handled cash transactions and maintained proper records of payments.

## WAITER | 1 Year

### ABELA & CO, ONE AND ONLY PALM JUMEIRAH

- Greeted customers as they arrived at the restaurant.
- Escorted guests to their tables and provided them with menus.
- Took food and beverage orders from customers.
- Communicated orders accurately to the kitchen staff.
- Served food and drinks to customers in a timely manner.
- Checked in with customers to ensure satisfaction with their meals.
- Addressed any concerns or complaints raised by customers.
- Processed payments and handled cash or card transactions.
- Cleared tables and reset them for the next set of guests.
- Collaborated with kitchen and bar staff to ensure smooth service.

## PERSONAL STRENGTHS

- **COMMUNICATION** - Interpersonal skills – verbal, problem solving and listening skills in any administrative role.
- **SERVICE** - Having a client focused approach Skills include Patience, Attentiveness and a positive language.
- **ORGANIZATION** - Helping others, organizing a to-do list. Prioritizing tasks by the deadline for improving time -management.
- **MANAGEMENT**- Management skills to direct others and review others performance.

## DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars.

**RIYASUDHEEN PV POKKARATH VALAPPIL**