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UAE, Abu Dhabi

SKILLS

- Freight Forwarding
- Documentation
- Inventory & Warehouse Management
- Transportation Coordination
- Trade Compliance
- Team Supervision
- Time Management
- Customer Service Excellence
- Problem Solving
- Decision Making

SOFTWARE PROFICIENCY

MS Office

Word | Excel | PowerPoint

Accounting Software

SAP (MM Module) | GST Tally | GCC VAT

PERSONAL DETAILS

Date of Birth: 11/11/2001

Gender: Male

Marital Status: Single

Nationality: Indian

AREA OF INTEREST

- Supply Chain Operations
- Route & Transportation Planning
- Warehouse Coordination
- Shipping & Export Documentation
- Inventory Control
- Compliance with Trade Regulations

SAMEEH S

PROFESSIONAL SUMMARY

Motivated **logistics professional** with strong foundational knowledge of supply chain operations, international trade, and transportation management. Well-versed in handling freight forwarding, inventory systems, and warehouse coordination. Eager to contribute to a high-performing logistics or supply chain team while continuing to develop professional skills.

WORK HISTORY

May 2024 - February 2025

Devyani International Limited - Team Leader, Kerala, India

- Supervised a team of 10+ employees in daily logistics and store operations.
- Streamlined inventory handling and improved stock accuracy through regular audits.
- Ensured compliance with safety, hygiene, and operational protocols.
- Scheduled and managed staff shifts to optimize performance and reduce downtime.
- Onboarded and trained new team members, enhancing team efficiency.
- Liaised with suppliers for smooth procurement and delivery coordination.
- Handled customer interactions, resolving complaints and improving satisfaction levels.
- Maintained daily reporting and inventory records using Excel and ERP tools.
- Oversaw daily closing procedures and reconciliations with minimal errors.
- Supported initiatives that led to a 15% reduction in operational overhead.

EDUCATION

Diploma in Shipping & Logistics

Government College, Kariavattom, Thiruvananthapuram, Kerala, India

March 2023

Higher Secondary

Board of Higher Secondary Examination, Kerala, India

2021

Secondary

Board of Public Examination, Kerala, India

March 2019

CERTIFICATIONS

- Warehouse Associate Course
- GST Tally
- GCC VAT
- Trade & Skill Certifications

LANGUAGES

Malayalam

Bilingual or Proficient (C2)

Tamil

Upper intermediate (B2)

English

Bilingual or Proficient (C2)

Hindi

Upper intermediate (B2)

DECLARATION

I hereby declare that all the information given above is true to the best of my knowledge and belief.