



## CONTACT ME

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Al Nadha sharjah

## EDUCATION

### Commerce & Economics

Yen Academy

2019-2021

### Commerce & Economics

Happy Palace College

2021-2023

## SKILLS

- Good Communication
- Punctual
- Ms Word
- Ms Excel
- Social Media Marketing
- Project Management

# SAMEER S/O ASLAM

## SUMMARY

Productive employee with proven track record of successful project management and producing quality outcomes through leadership and team motivation. Works with clients to determine requirements and provide excellent service.

## EXPERIENCE

### Online Marketer

09/2023-7/2024  
Karachi, Pakistan

- Updated social media profiles by checking branding consistency and business information is correct. Updated website content regularly, keeping the brand message fresh and relevant to current trend.

### Social Media Manager

- Managed social media accounts for 8 clients, increasing follower engagement by an average of 50%.
- Created and scheduled content on platforms like Instagram, Facebook, and Twitter using tools like Hootsuite and Buffer.

### Cashier

08/2022-09/2023

Karachi, Pakistan

As a Cash Handling and Customer Service Representative at Imtiaz SuperMart, I was responsible for efficiently processing cash-for-air transactions, ensuring accuracy and security in all financial dealings. I provided excellent customer service by addressing inquiries, resolving complaints, and maintaining a professional and friendly environment. My role involved managing high-volume transactions, accurately balancing cash drawers, and adhering to company policies to prevent discrepancies. I consistently improved customer satisfaction by delivering prompt, knowledgeable service and effectively managing time during peak hours. Additionally, I trained new staff on cash handling procedures and customer service standards, contributing to overall team performance and operational efficiency.

Visa status

Visit Visa 10-

Expire date

December-2024

Date of birth

13 November 2004

Language

Urdu and English