

# Samer Ahmed

## Financial Accountant

Highly motivated, detailed oriented, quick learner and energetic Financial Accountant with 12 years of experience, with excellent deadline driven, analytical and strong organizational skills. Excellent communication skills with a talent for analyzing problems, developing and simplifying procedures, and finding innovative solutions for job efficiency. Strong customer service skills, flexible, dependable, and work very well with others as well as independently.



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01011717603 📞

Cairo, Egypt 📍

## WORK EXPERIENCE

### Financial Accountant

#### Office of legal accounting ( osama yousif )

03/2011 - 01/2013

cairo , Egypt

An accounting department provides accounting services and financial support to the organization it belongs to, records accounts payable and receivable

##### Achievements/Tasks

- I was responsible for the total wages and salaries earned by every employee every pay period, which are called *gross wages* or *gross earnings*
- I was responsible for all cash received from sales and from all other sources has to be carefully identified and recorded, not only in the cash account but also in the appropriate account for the source of the cash received
- responsible for keeping track of all purchase orders that have been placed for *inventory*

### Financial Accountant

#### Mostafa El Sallab Company

04/2013 - 08/2015

cairo, Egypt

El Sallab Group began operations in 1912, and with over 100 years of experience in the market are market leaders in the ceramics tile trade.

##### Achievements/Tasks

- Preparing financial reports
- Prepare and process purchase orders
- Analyze and summarize financial information
- Plan for year end close-out
- Distribute monthly financials

### Financial Accountant

#### Yassin Group

09/2015 - Present

Cairo, Egypt

It is a company committed to always improve its customer services quality and experience through innovation and sustainability

##### Achievements/Tasks

- Prepare monthly journal entries such as Cash, Payroll, Benefits, Prepaid, In-kind, Expense Allocations & Revenue
- Assist with Balance Sheet preparation and Monthly Account reconciliations
- Maintain and update the Fixed Assets spreadsheet. Review cash deposits and prepare cash receipt journal entries
- Assist with financial audits and tax return paperwork
- Performs other duties as assigned by Controller

## SKILLS

Anti Money Laundering

Microsoft Excel

Numerical competence

Accuracy

Attention to detail

Stress management

Problem-solving

I axiom

General business knowledge

## VOLUNTEER EXPERIENCE

### Volunteer Office Assistant

#### Resala Charity Organization

11/2008 - Present

cairo, Egypt

It is powered by over 1,500,000 volunteers spanning 67 branches all over Egypt. It provides 31 activities aiming at helping the Egyptian community

##### Tasks/Achievements

- Aided 150 needy homes and families
- helped people who lack the basic necessities of life or the simple amenities available to most
- Gave Free tutoring

## EDUCATION

### College Degree

Holds a Bachelor of Commerce (Accounting Department)

10/2006 - 10/2010

Cairo, Egypt

## LANGUAGES

Arabic

Native or Bilingual Proficiency

English

Professional Working Proficiency