

Samjhana Bishunke Shrestha

Abu Dhabi, Al-ain ,United Arab Emirates

Mobile No: +971 551475144

Email:- samjhanashree35@gmail.com



Objective

Seeking for a position in a challenging environment where I can utilize my experience and acquire skill towards providing better service and also to become a valuable team member.

Personal details

- Date of birth : 18 May 1985
- Nationality : Nepali
- Sex : Female
- Religion : Christian
- Marital status : Married
- Visa status : Family Visa

Passport Details

- * Passport no: : PA1391809
- * Date of issue : 05-03-2023
- * Date of expire : 04-03-2033

Educational background

- S.L.C. pass. (Mahendra Bhirkuti Ma. Vi. ,Nepal) 2004
- +2 pass.(Adarsa Kanya Campus Lalitpur) 2007

Worked experience

- Work as ***Baker, Higher Ground Bakery*** (Jun.2016-July.2022) Lalitpur, Nepal .
- Work as ***Administrative & Finance Assistant/support . Education horizon Nepal(NGO) .*** (Apr.2022-Mar.2023) Lalitpur, Nepal
- Work As support staff, ***Early childhood education center Pvt.Ltd*** (Aug.2013-Apr.2015) Lalitpur, Nepal
- Work as ***Cook/Doll knitting Purna Enterprise Pvt. Ltd.***

Course and Trainings

- **Basic Computer course.**
- **Tailoring & Cutting (12 Month) Merry Ward Sewing Training Center .**
- **One day Training Child protection. (Education horizon Nepal)**
- **Eight week International Child Development Program . (ECEC)**
- **One Month Bakery Training (Chef Hotel Training Center Pvt. Ltd. Nepal)**

- **Four days Development Project Preparation& Management Training. EHN (July 7 to 11 July 2019)**
- **10 days Basic Hand knitting Skills.**
- **Two weeks Cake Decorator Training ,(Hotel hayat)**

Professional Skills

- well skilled for co-ordination for each condition
- Confidence and ability to provide suggestions.
- High level of self-motivation.
- Ability to communicate well with people at all levels.
- Capable to work in multicultural environment.
- Experienced to work under the leadership particularly on team work.

Language known

- English, Hindi and Nepali.

Declaration: I hereby declare that the information stated above is true to my knowledge and I assure you that all my frantic to see my work.

Character References

Available upon request