

CONTACT

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¶ Sharaf DG, Dubai.

PERSONAL INFO

Nationality: Indian

DOB: 17/08/1996

Marital Status: Single

SOFTWARE EXPOSURE

- MS office
- Microsoft Word
- Excel

LANGUAGES KNOWN

- English
- Hindi
- Gujarati (Native)

HARD SKILLS

- Strong work ethic
- Adaptive learner
- Time Management
- Willingness to learn.

SANIYA BELIM

CAREER OBJECTIVE

Resolute and knowledgeable technical associate with experience in troubleshooting and problem-solving in a challenging environment. Highly skilled in providing technical support, system maintenance. Strong diligence and excellent communication skills. Eager to utilize my technical expertise to drive innovation and efficiency within the organization.

PROFESSIONAL EXPEREINCE

<u>Technical Associate at Nestle India Ltd, Ahmedabad, Gujarat India - February 2021</u> to June 2024- <u>Current</u>

- Knowledge and experience with DMO and Scada operating systems.
- Operated various machines in different departments including Test maker, spices maker, Cama package loader, Cash packer, and Palletizer.
- Contributed to maintaining hygiene standards within the organization.
- Knowledgeable about Cabot operations and maintenance
- Communicated effectively with supervisors and colleagues to coordinate tasks and meet production targets.
- Follow safety protocols and procedures to prevent accidents and ensure a safe working environment.
- Participate in training sessions to enhance knowledge and skills in machine operation and maintenance.
- Monitor and troubleshoot any technical issues that arise during production.
- Experienced in overseeing machinery and overseeing production processes at Nestle India Ltd.

<u>Interior Designer at Hasmukh furniture Pvt Ltd - Gujarat India – February 2018-</u> December 2018

- Plan, design, and coordinate the creation or renovation of residential and commercial spaces.
- Create personalized interior designs that reflect clients' tastes and preferences.
- Consider elements such as safety, traffic flow, comfort, and style in all designs.
- Collaborate with clients, architects, and contractors to ensure successful project completion.
- Source furniture, materials, and decor items to enhance the overall design aesthetic.
- Stay up to date on the latest trends and technologies in the interior design industry.
- Knowledge of building codes and regulations to ensure compliance in all designs and renovations.

HOBBIES

- Craft
- Reading books
- Playing badminton
- Travelling

| Education | Institution | Year | Percentage |
|---------------------------------------------|--------------------------------------------|------|------------------------------------|
| Computer operator and programming Assistant | Ahmedabad, Gujarat | 2016 | NCVT Certified- 65% |
| Architectural drafting | Shri C.U Shah Technical Institute | 2013 | Technical certificated course- 75% |
| HSSC | RPP Girls High School, Gujarat India | 2017 | 50% |
| SSC | RPP Girls high school, Gujarat India | 2010 | 50% |