



Sanju Gimhan



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Dubai



19/12/1996

SKILLS

- Stock management
- Customer relations
- Picking and packing
- Product displays
- Stock processing
- Customer Service
- Cash handling

EDUCATION

12/2016

British way English Academy

| Kurunegala, Sri Lanka

Certificate of Higher

Education: English

- Graduated with distinction

08/2015

Mayurapada central college |

Narammala, Sri Lanka

Certificate of Higher

Education: Engineering
technology

- Graduated with distinction

LANGUAGES

English

B2

Upper intermediate

Sinhala

C1

Advanced

PROFESSIONAL SUMMARY

Hardworking stock handling professional with excellent planning and time management abilities. Completes tasks with attention to detail for accurate, reliable results. Skilled in communication and cooperation to aid team performance. Self-disciplined professional with exemplary preciseness and organisation skills. Possesses strong interpersonal skills and known to increase customer loyalty and retention. Fit to lift heavy objects and fill shelves.

WORK HISTORY

08/2020 - 11/2023

Supermarket shelf stacker

Arpico Supercenter | Kurunegala, Sri Lanka

- Maintained neat and clean store areas in line with health and safety policies.
- Counted and recorded stock precisely for reliable audits.
- Received, unpacked and sorted high-volume deliveries.
- Stacked items neatly to create presentable shop displays.
- Rotated stock and checked sell by dates to minimise wastage.
- Organised goods to clearly display labels, prices and features.
- Examined expiry dates to avoid spoilage of products.
- Replaced stock on empty and low-quantity shelves.

09/2018 - 07/2020

Sales assistant & cashier

Spectra industry llc | Kurunegala, Sri Lanka

- Provided service with a smile, offering courteous, helpful advice to best meet customer needs.
- Greeted customers and offered assistance with selecting merchandise, finding accessories and completing purchases.
- Listened to customer needs and preferences to provide targeted advice, increasing sales opportunities.
- Resolved customer complaints and process issues with proactive problem-solving skills.
- Operated cash registers with accuracy and processed cash and card transactions.
- Followed company procedures and guidelines for smooth retail operations.