



SARATH KRISHNA . A

Warehouse Supervisor

Nationality:- Indian
Qualification:-BCom

CONTACTS

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- Al Nahda, Dubai

VISA STATUS:- On Visit Visa

NSDC CERTIFICATIONS

- Access Control System
- Intruder Alarm System
- Fire Alarm System
- Video Door Phone
- PLC
- Allen Bradley
- Siemens
- Variable Frequency Drive
- Biometric

KEY SKILLS

- Validating Supplies
- Shipment Coordinating
- Evaluating Proposals
- Inventory Restocking
- Database Management
- Monitoring Inventory levels
- Sales Coordination
- Strategy development
- Customer Relation
- Target Achiever

PROFILE SUMMARY

Motivated, results-driven & experienced Warehouse supervisor with extensive & diversified experience. Flexible & versatile thrives on rapidly changing situation & deadline-driven environment, and always remains open to new challenges. Acquired highly developed sets of skills with a proven ability to manage a personnel & programs, improve processes, and accomplish objectives. To pursue a challenging job in a dynamic organization where I shall be able to work under any kind of situation with full effort to utilize my knowledge and skills for professional career development.

WORK EXPERIENCE

Warehouse Supervisor
Myntra Warehouse,
Hyderabad, Telangana, India.

11/02/2021 – 05/05/2023

Duties and Responsibilities:

- Overseeing receiving and dispatching procedures for shipments
- Assigning workloads and daily tasks to Warehouse Associates
- Ensuring inventory and storage areas are clean and maintained
- Monitoring inventory and shipment transactions for accuracy
- Recorded information, shortages and discrepancies to keep records current and accurate.
- Monitoring Warehouse Associates to ensure safety procedures are being followed when operating forklifts and other machinery
- Supervising the team for the reduction in delay time through on-time warehouse operations and deliveries
- Review purchase orders to ensure they're accurate before processing them with suppliers.
- Supported senior company leaders by delivering reports outlining performance to drive process improvements.

AREAS OF INTEREST

- Inventory Management
- Warehouse Management
- Logistics Coordination
- Logistics Operation
- Storekeeping
- Store Management
- Sales Executive
- Showroom Executive
- Office Assistant
- Clerk
- Office Boy

COMPUTER PROFICIENCY

- MS Office
Word / Excel / Power Point

LANGUAGES KNOWN

- English

Full Professional Proficiency

- Malayalam

Native or bilingual proficiency

- Hindi

Limited Working Proficiency

- Tamil

Limited Working Proficiency

PERSONAL INFO

Nationality : Indian

Gender : Male

Marital Status : Married

DOB : 13/02/1998

REFERENCE

- Available upon request

ACHIEVEMENTS & PARTICIPATION

- Participated in “PRAGATI KI ANOKHI PAATHSHAALA” conducted by ICICI Prudential Life Insurance team held at College of Applied Science, Adoor in 2016.
- Participated in a Special Camping Programme conducted by National Service Scheme from 22-12-2017 to 28-12-2017.

EDUCATION HISTORY

Bachelor of Commerce	2023
Under Rabindranath Tagore University	
Diploma in Logistics	2021
Under NSDC	
PG Diploma in Building Management System	2020
Under NSDC	
Higher Secondary Biology Science	2016
Board of Higher Secondary Examination, Kerala	

DECLARATION

I hereby declare that the above written particulars are true and correct to the best of my knowledge and belief.

SARATH KRISHNA .A