



Sasitharan Srirangan

Salesman Stocker

To work in an organization where I can use my full potential & stretch the limits of my capabilities by giving room for changes, eventually giving myself a chance for personal & career growth along with the growth of the organization. Has the ability to motivate & inspire. Demonstrates initiative & drive. Good communicator & organizer, open minded, committed to the job, hardworking & coupled with a positive attitude towards life. Adaptable in nature & always interested to learn for more career advancement.

EDUCATION

Secondary Education

TRAININGS

- Spoken English Course •
- Computer Repairing Course •
- Networking Course •

QUALIFICATION & SKILLS

- Hardworking, loyal, confident & patient
- Possesses good communication skills (English)
- Equipped with skills in eye-and-hand coordination
- Proficient in Microsoft Word, Excel
- Sri Lanka Driving License Light Vehicle

CONTACT INFO

Phone

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Email

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Address

Ajman – U.A.E

Personal Info

Date of Birth : March 23, 1993
Marital Status : Single
Nationality : Sri Lankan
Language : English, Tamil & Sinhala ,
Hindi (Basic)
Passport No: N8402578
Visa Status : Employment Visa

WORK EXPERIENCES

Salesman Stocker

Carrefour Majid Al Futtaim – Al Murad Mall Ajman – U.A.E
March 2020 – Till Date

- Manage and maintain the storage conditions of goods received in the warehouse.
- Coordinate retail space activities, dispose of trash and manage the cleanliness of the storeroom.
- Provide customer service since they work in a visible space on the floor while arranging merchandise.
- Stock the shelves of the warehouse with goods and keep inventory.
- Receive merchandise that comes into the warehouse and ensure that the merchandise is unloaded and stored according to established procedure.
- Maintain the cleanliness of the store and enhance the appearance of the store by adopting the most appropriate display techniques.

IT Technician (Mobile, Computer, Printers)

Macofac (Pvt) Ltd – Sri Lanka | 2015 - 2019

- Diagnose, troubleshoot and repair mobile devices
- Quality control and testing of repaired devices to ensure full functionality.
- Resolve/manage customer inquiries;
- Able to interact positively with customers at the storefront and over the phone;
- Ability to multi-task between repairs and customer service; Other related duties as required;
- Maintain and use repair tools and equipment.
- Provide orientation and guidance to users on how to operate new software and computer equipment
- Microscopic Board work; component replacement Hand-solder SMT components, remove and replace thru-hole comp without board damage, solder wires and cables,

Hobbies

Cricket
Football

- Diagnosis, troubleshoot and repair mobile devices; identify assembly and documents issues;
- Repair logic board issues from water damage.
- Set up workstations with computers and necessary peripheral devices (routers, printers etc.)
- Check computer hardware (HDD, mouses, keyboards etc.) to ensure functionality Install and configure appropriate software and functions according to specifications
- Organize and schedule upgrades and maintenance without deterring others from completing their work
- Perform troubleshooting to diagnose and resolve problems (repair or replace parts, debugging etc.)

Data Entry Operator

Intelligent Image Management Lanka (Pvt) Ltd – Sri Lanka | 2012 - 2014

- Insert customer and account data by inputting text based and numerical information from source documents within time limits
- Compile, verify accuracy and sort information according to priorities to prepare source data for computer entry
- Review data for deficiencies or errors, correct any incompatibilities if possible and check output
- Research and obtain further information for incomplete documents
- Apply data program techniques and procedures Generate reports, store completed work in designated locations and perform backup operations
- Scan documents and print files, when needed Keep information confidential
- Respond to queries for information and access relevant files Comply with data integrity and security policies
- Ensure proper use of office equipment and address any malfunctions

Saleman Stocker

Keels Super Market – Sri Lanka | 2011 - 2012

- Greet customers.
- Help customers find items in the store.
- Check for stock at other branches or order requested stock for customers.
- Provide customers with information about items.
- Ring up purchases.
- Elevate complaints to management.
- Keep track of inventory.

Declaration

I hereby attest that all information is true and correct to the best of my knowledge and conscience.

Sasitharan Srirangan