




SATHEESH KUMAR M

Store Incharge

 satheessk818@gmail.com

 +971-567318240

 Al Mutteena Opposite to Lulu
Market
Dubai

TECHNICAL SKILLS

- SQL Server 2008 R2
- MS-Office
- MS-Word
- MS Excel

KEY SKILLS

- Understanding product and utility tools
- Maintain good customer relationship
- Negotiating skills acquired by handling customer objections
- Exposure to international work culture with deep understanding of business practices



EXPERIENCE

West Zone Supermarket (Dubai)

Store Incharge

March'23 - Till Date

- Maintain receipts, records, and withdrawals of the stockroom Preparation of the Purchase order and coordination with vendor for timely delivery
- Receive, unload, and shelf supplies Perform other stock-related duties, including returning, packing, pricing, and labeling supplies
- Inspect deliveries for damage or discrepancies and report those to accounting for reimbursements and record keeping
- Rotate stock and coordinate between branches
- Ensure adequate record keeping and manage all documentation to confirm proper stock levels and maintain inventory control

Poorvika Mobiles

Team Coordinator/Administrator/Store Head

Nov'19 - Oct'20

- Meeting sales goals by training, motivating, mentoring and providing feedback to store staff
- Ensuring high levels of customers satisfaction through excellent service.

Nexa

Customer Care (Service)

July'14 - Sep'17

- Address customer issues and resolve them in a timely and efficient manner.



EDUCATION

ST.JOSEPH College, Tamilnadu(Trichy) (2004-07)

BBA

65 %

2019

SAV HR SEC SCHOOL

12th

59 %

2016

SAV HR SEC SCHOOL

10th

78 %

2014

- Quick learner and adaptability to the stressful work environment
- Dedicated team player, committed to providing high-quality support and excellent problem solving skills to all organizational levels.



ACHIEVEMENTS & AWARDS

- Achieved State Level 4th Rank in Ball Badminton tournament.
- Secured 2'nd Prize trophy of The National Level Ball Badminton Tournament
- Secured 1'st place of the divisional level tournament in 2014,15,16 held at tamilnadu. represented ANNA UNIVERSITY as a captain of the team also held at MAGLORE UNIVERSITY venue's
- Received best player of the year of 2018 in St.Joseph College of arts and science



PERSONAL PROFILE

Date of Birth : 13/04/1999

Marital Status : Single

Nationality : Indian

Known Languages : English , Hindi and Tamil

Passport : U3612742

Validity : 07/12/2030

Visa Type : Employment Visa

Visa Validity : 18th JULY 2023 (SERVING NOTICE PERIOD)



DECLARATION

- I hereby declare that the information provided is true to the best of my knowledge and belief