



## PROFILE

An ambitious, highly motivated and energetic Public Relation executive with excellent marketing and business development skills. Committed to providing organizations with positive interactions with the clients to maintain reputation, strengthen consumer loyalty and establish credibility.

**Location:** Dubai, UAE

**Nationality:** Indian

**Date of Birth:** 22-07-1989

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## Key Skills

- Strategic thinking
- Market research
- MS Office
- Teamwork
- Interpersonal skills

## EDUCATION

Secondary Education, UP Board

# SAYED MOHAMMED RASHID

## WORK EXPERIENCE

### Public Relations Executive-Gems Construction LLC- Dubai

(Nov 2020- April 2021)

- Provide guidance and assist sellers and buyers in marketing and purchasing property for the right price under the best terms.
- Display and market real property to possible buyers
- Prepare necessary paperwork (contracts, leases, deeds, closing statements etc)
- Cooperate with appraisers, escrow companies, lenders and home inspectors

### Real Estate Agent-Benesom Realtors Pvt Ltd. (Jan 2018-Feb 2020)

- Presented properties to clients with fair market price.
- Provided information to clients on property prices and mortgages.
- Completed loan paperwork and purchased documentations for clients.

### Sales & Marketing Executive –Seva Digital(Nov 2015 – Dec 2017)

- Represented the company and arranged client demonstration.
- Regularly liaised with our suppliers to ensure the progress of existing orders.
- Provided customers with competitive quotations.

### Retail Cashier -Seva Digital (June 2014–October 2015)

- Operated a checkout lane and associated retail equipment, including scale, barcode scanner, belt, and cash register.
- Performed all checkout procedures quickly and accurately each time, while also promoting the store credit card to customers.