



SEKH IBRAHIM UDDIN

WORK EXPERIENCE

Housekeeping

Arafa Web Design – Dubai

July 2021–Present

- Monitors inventory of all housekeeping supplies ensuring that guests do not have any issues while staying.
- Receives and confirms deliveries of supplies and services.
- Continually seeks to ensure housekeeping policies and procedures are being followed for any improvement.
- Assists in the training and development of all housekeeping associates.
- Assists in managing preparation of schedules, and workloads for housekeeping staff ensuring maximum efficiency.
- Conducts weekly and monthly inventory.
- Taking control of all incidents and accident reported and resolve immediately.

Tailor

Raqeeb Garments Workshop - Dubai

March 2018 – March 2020

- Designed an efficient women wear collection for organization.
- Coordinated with the creative director for various activities.
- Provided accurate instructions to the workroom and ensured compliance to standards.
- Maintained records of all alterations on garments and mentioned it on the tag.
- Analyzed customer's comments and ensured alterations according to the same.

Tailor

Waygirl Ladies Western Outfit – Mumbai India

March 2016 – Feb 2018

- Designed garments and assisted to enhance designs as per requirement.
- Administered various parts of the garment and with help of needle and thread helped to form a finished garment.
- Coordinated with customers and selected appropriate fabric and cut as per requirement.
- Maintained inventory of threads, buttons and needles.
- Provided estimate of complete garments to customers as per the required resources.
- Maintained a neat and clean work area at all times.

PROFILE

Competent and dependable housekeeper with experience in private residences as well as large hotels. Valued for impeccable standards in maintaining a clean, sanitized, tidy and pleasant environment for hotel guests and clients. Skilled at selecting the best tools and methods for all cleaning jobs.

CONTACT

PHONE:
+971-5294 92880

EMAIL:
skibrahim3uddin@gmail.com

CURRENT ADDRESS:

[1806, Al Attar Tower](#)
[Sheikh Zayed Road, Trade Center](#)
[Area](#)
[Dubai – UAE](#)

PERMANENT ADDRESS:

[Paschim Sarberia, Narayandari](#)
[Sar Berya, Purba Medinipur](#)
[West Bengal - 721655](#)

Tailor

Luoriya Fashion – Mumbai India

March 2014 – March 2016

- Responsible for fixing suit jacket pants like shorting or lengthening sleeve.
- Repaired high-end men's and womenswear garments in a high-quality and timely manner.
- Used hand-stitching and many industrial sewing machines including and cover stitch machines, and professional pressing equipment.
- Consulted with customers to determine their ideal fit for garments, advised them on what was and wasn't possible and desirable.
- Responsible for Ordering supplies, inventory and handling any complaints the turn around time on incoming sets to increase outgoing work.
- Skills Used problem solving, negotiation, and conflict resolution skills, also inventory management.
- Performed expert alterations on a full range of customer garments; alter, restructure, and reconfigure garments for a perfect fit.

Tailor

Ikon – Kolkata – India

March 2014 – Feb 2016

- Responsible for Benning Tailor Performed alteration on dressed Army Service Uniform and trousers according to the tickets per item.
- Operated industrial sewing machines, hammers, button machines, automatic sewing machines, and the industrial cutter to cut the trousers.
- Alterations to the trousers are done for waist adjustments, letting the waist in or extending it out in the back of the waist.
- Duties consist of doing a front, back in and back out on the dressed Army coat.
- Drew individual patterns or alters existing patterns to fit customer's measurements.
- Positioned pattern of garment parts on fabric, and cuts fabric along outlines, using scissors.
- Measured customer for size, using tape measure and records measurements.

KEY SKILLS AND CHARACTERISTICS

- Time management skills. ...
- Attention to detail. ...
- Communication skills. ...
- Interpersonal skills. ...
- Flexibility. ...
- Customer service. ...
- Housekeeping hard skills.