



Mohamed Shaheem (BBA)

Results-driven Audit Associate and Accountant with over 2 years of comprehensive experience in financial auditing, accounting, and compliance across diverse industries. Proficient in conducting audit engagements, ensuring adherence to regulatory standards, and providing accurate financial analysis. Skilled in financial reporting, accounts management, and utilizing various accounting software to streamline operations. Proven expertise in risk assessment, internal controls

✉ Mohamedshaheem806@gmail.com

📍 Dubai, United Arab Emirates

☎ +971 56 373 3954

🌐 [linkedin.com/in/mohamed-shaheem-1498301b2](https://www.linkedin.com/in/mohamed-shaheem-1498301b2)

WORK EXPERIENCE

Accounts Executive V Quest Pvt Ltd

02/2023 - 11/2023

Colombo, Sri Lanka

Achievements/Tasks

- Maintaining precise documentation of daily transactions. Managing invoice processing and facilitating payments. .
- Conducting bank reconciliation procedures . Managed Accounts Payable (AP) and Accounts Receivable (AR) processes.
- Proficient in managing various accounting software systems such as Zoho, QuickBooks (QB), and Xero.

Senior Accountant (Audit) Ernst And Young (EY)

12/2020 - 02/2023

Achievements/Tasks

- Managed audit planning, fieldwork, and completion by coordinating client deliverables, overseeing end-to-end audit processes.
- Assessing client's internal controls; addressing management inquiries regarding client's business operations .
- Conducted comprehensive analytical procedures to analyze significant fluctuations in financial statements.
- Ensuring adherence to IFRS accounting standards
- Ensured high-quality audit documentation, maintaining records in compliance with audit standards.
- Managed multiple audit projects simultaneously, meeting tight deadlines and delivering quality work.

ACADEMIC QUALIFICATION

Chartered Accountancy Institute of chartered accountant Sri Lanka

03/2020 - Present

Colombo, Sri Lanka

Courses

- Following corporate level

BBA In Accounting Lincoln University Malaysia

09/2022 - 10/2023

Sri Lanka

G.C.E. Advance Level D.S. Senanayake College

Colombo, Sri Lanka

Courses

- 2 B, 1 C

SKILLS

Data Analytics & Reporting

IFRS/ IAS

Multitasking

Analytical

Risk Assessment & Mitigation

Teamwork

Integrity

Coordination

Quickbook

Leadership

Work Ethics

• Coordination

ACCOMPLISHMENTS

-
- Enhanced audit efficiency by 20% through the implementation of data analytics tools, expediting data analysis and reducing manual effort.
- Developed and implemented robust risk mitigation strategies, resulting in a 30% reduction in identified risks during audit engagements."
- Achieved a 25% increase in client satisfaction scores by providing proactive solutions, fostering strong client relationships, and delivering exceptional service during audits
- Led a process optimization initiative, streamlining audit procedures that resulted in a 15% decrease in audit completion time while maintaining accuracy
- Instrumental in securing a key client, resulting in a high-value contract that contributed 30% to the annual revenue.

LANGUAGES

English

Full Professional Proficiency

Tamil

Native or Bilingual Proficiency

REFERENCES

Dimuthu Suranjana , Assistant General Manager (NSB) - FCA -ACMA +94 77 36 56 425 +94 71 44 80 242 Cagm.Audit@nsb.lk

Shameer Magdon Ismail , Senior Manager Audit-(EY) +94 76 00 44 884
Shameer.Magdon.Ismail1@lk.ey.com