



# SHEIKH MUHAMMAD SHAHRYAR SETHI

## PROFESSIONAL SUMMARY

Dynamic and results-oriented Sales Executive with years of experience in driving revenue growth and expanding market presence. Proven expertise in developing and implementing effective sales strategies, managing key accounts, and building strong client relationships. Adept at identifying opportunities, negotiating contracts, and closing high-value deals to meet and exceed sales targets. Strong communicator with exceptional problem-solving skills and a commitment to delivering exceptional customer service. Passionate about leveraging data-driven insights to optimize sales performance and contribute to organizational success.

## WORK EXPERIENCE

### Shop Assistant & Sales Executive

Du Telecom (Simco Trading Mobiles LLC)

Current

As a Shop Assistant & Sales Executive, I am Selling Prepaid and Postpaid Sims, Internet Bundles, International Calling Packages.

Updating Renewed EID Registrations, Selling Wifi for Homes and Offices

Loojing After the Stalls And Shops at Different Locations, Giving Training to new joiners and other Operations

### BOH & Assistant

Papa Johns Restaurant's

2022-2024

As a pizza maker, I prepare and cook pizzas according to customer orders. You're responsible for ensuring that each pizza is made to perfection, from spreading the sauce to adding the right amount of toppings.

As an assistant, I handle administrative tasks such as scheduling, managing correspondence, and supporting various office functions. Your goal is to ensure the office runs efficiently and smoothly. Handling cash, Stock Inventory & Operations

### Picker

Carrefour

2021-2022

It's a mix of excitement and hustle as I load up a fresh batch of packages, each one ready to bring a smile to someone's face.

The morning starts with a quick check of the delivery schedule and routes. My tab is filled with all sorts of parcels—everything from small, delicate items to bulky boxes. Organization is key; I make sure everything is in order so I can deliver each package efficiently and on time.

### Document Controller

Nishat Linen

2019-2020

My day begins with a review of incoming documents—contracts, reports, project plans, and other important paperwork. It's essential to check each document for accuracy and ensure it's correctly categorized. I work closely with various departments to make sure everything is in order, and any revisions or updates are promptly handled.

One of my main tasks is managing our filing system, both digital and physical. I maintain an efficient system for storing documents so that they can be quickly retrieved when needed. This means keeping track of version control, ensuring compliance with legal and company standards, and handling any confidential information with the utmost care.

### Assistant Sales Advisor

Borjan Shoes PVT LTD

2018-2019

My day starts with preparing the sales floor—making sure everything is neatly arranged and visually appealing. I check the inventory to ensure we have all the products stocked and ready for you. If something's running low, I make a note to reorder it or flag it for restocking. Stock Inventory and Handling Customer Complaints

## CONTACT ME

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Sharjah

Pakistani

## EDUCATION

F.Sc

Post Graduate College

2015-2017

## DRIVING LICENSE

UAE License

LMV Auto

## DIPLOMA

Ms Office Managment  
& Graphic Designing

Nice Institute  
2012

Adobe Photoshop 7.0

Nice Institute  
2012

## SKILLS

- Graphic Designing
- Laptops Repairing
- Photography and Editing
- High Sales Skills
- Oriented

## LANGUAGES

ENGLISH

URDU / HINDI

ARABIC(BASIC)