**SHAIKH HUSSAIN**

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**SKILLS**

* Tools - Microsoft Excel, Office 365, Sage 200 Evolution, Prompt Engineering, Digital Marketing
* Soft Skill – Communication, FMCG, Group Leadership, Negotiation, Sales Operations, Time Management, Inventory Control

Customer Service Skills, Safety and Compliance, Business Development, Sales And Marketing

* Languages – English Intermidate, Hindi Advanced, Arabic Beginner.

**EXPERIENCE**

***ADK General Trading Company, Maldives*** • ***Sales Supervisor***  *(11/2023) - (04/2024)*

* Supervised opening and closing operations, upholding company policies and security measures.
* Managed banking tasks, cash deposits, daily sales balancing, and record-keeping to comply with financial standards.
* Employed Sage Evolution software for inventory control, purchasing, updating prices, and monitoring stock levels.
* Utilized Sage Evolution POS system for managing product inventory and prices.
* Conducted sales transactions through Sage software, enhancing operational efficiency.
* Produced daily reports to monitor sales trends, stock turnover, and profit margins.
* Managed supplier payments, vendor relationships, and timely deliveries.
* Optimized staff schedules, effectively leading a team of 10 employees.
* Acted as a link between frontline workers and senior management, enhancing communication.
* Supported marketing campaigns and seasonal offers to boost sales.
* Fostered a culture of responsibility, teamwork, and ongoing improvement.
* Assisted in creating training materials for new hires to ensure consistent onboarding.
* Monitored staff attendance and addressed concerns to maintain operations.
* Provided cashier support during peak hours and trained merchandisers for cashier duties.
* Managed closing operations, handled banking tasks, prepared daily sales reports, and managed cash collections.

***Faizan Food Zone, Kalaburagi City, India*** • ***Sales Supervisor*** *(03/2015) - (10/2023)*

* Experienced Sales Supervisor with 8 years of expertise in sales, merchandising, team leadership, and customer service. Proven track record in managing inventory, optimizing staff schedules, and implementing effective retail strategies to drive sales and enhance customer satisfaction. Adept at utilizing point-of-sale systems, conducting sales transactions, and producing detailed sales reports to monitor performance.

***Salam Supermarket, Kalaburagi City, India*** • ***Sales Associate*** *(07/2007) - (01/2015)*

* Sales Associate with 7 years of experience in sales, customer service, and inventory management. Skilled in merchandising, maintaining product quality, and executing promotional strategies. Adept at conducting transactions, providing excellent customer support, managing stock levels, ensuring accurate pricing, and maintaining store cleanliness and safety standards.

**EDUCATION AND CERTIFICATIONS**

***Gulbarga University, Kalaburagi City, india*** • Bachelor of Commerce*Graduation Year (2019)*

***Online Courses*** • Microsoft Office 365 And Prompt engineering *(2024)*