

Dear [HR Manager Name],

My extensive experience in sales and marketing piqued my interest in your job posting in Retail Revenues for a sales executive for [company name]. As my resume states, I have 11 years of experience in achieving my company's goals and accomplishing new developments in its business.

I function well under pressure, communicate very effectively with team members and senior management, and am a professional negotiator. Highlights of my career are consistently exceeding annual sales targets through preparing and negotiating new contracts and attracting new customers. In addition, I identify opportunities for the development of new products and assist in bringing them to market.

My customer relationship experience includes:

- Cementing close relationships with our existing client base.
- Monitoring customer's their satisfaction.
- Being available to address any issues.
- Identifying additional opportunities for serving clients and increasing our company's revenues.

My focus on communication results in organizing data and sharing it with staff, motivating sales associates to increase profits, and giving presentations at group meetings and conferences.

It would be my pleasure to meet with you as well as sharing with you some ideas which could be of interest to your company, and determine my suitability for the sales executive position.

Sincerely,

Shajan Davees
Pandikattu (H),kunnukara P.O.,Kuttipuzha.
Ernakulam
Kerala, India
+919745592177
shajandavees12@gmail.com





SHAJAN DAVEES

Pandikattu (H), Kunnukara
P.O., Kuttipuzha.
shajandavees12@gmail.com
00919745592177
15-08-1984

OBJECTIVE

To utilize proven work ethic and skills in communication, organization, teamwork, machine operation, and factory and warehouse work to obtain long-term employment that will afford.

LANGUAGE

Malayalam ★★★★★

English ★★★★★

Hindi ★★★★★

Tamil ★★★★★

SKILLS

Effective Communication
Product Expertise
Customer Service
Problem Solving
Negotiating
Prospecting
Relationship-Building
Following Up
Active Listening
Data Analysis

WORK EXPERIENCE

Store keeper

June 2007 - August 2008

spinneys catering company LLC-Abu Dhabi.

Proficient in overseeing stock levels, conducting audits, and implementing efficient ordering systems. Proven track record of optimizing warehouse layout for improved productivity.

Stocker

November 2011 - April 2013

Carrefour Hypermarket-Dubai

Positive and upbeat communicator dedicated to customer satisfaction. Proficient in keeping stock current, organized and properly identified to promote sales. Punctual and focused team player with good problem-solving and customer relations skills.

Merchandiser

April 2015 - July 2021

Transmed Overseas - Dubai

Plan, implement and manage merchandising strategies. Analyze and track sales figures. Monitor stock movement and consider markdowns, promotions, price changes, clear outs etc. Build and maintain relationships with customers. Stay up to date with the latest technology and industry's best practices.

Sales Supervisor

January 2022 - Present

RIA MARKETING- KURUMASSERY

Manage team members to execute distribution operations within deadlines. Oversee daily activities of team members and provide assistances whenever needed. Coordinate deliveries of materials as per company policies and customer demands. Monitor and track the status of products shipped.

EDUCATION

St. Joseph High School - Angamaly

2001 -

S.S.L.C

Carmel College - Angamaly

2001 - 2003

Plus Two

Power Institute Athani

2004 -

Xray wedding Tig & Ark



سبينيس
Spinneys Abu Dhabi L.L.C.

Certificate of Achievement

This is to certify that

SHAJAN DAVEES

has successfully completed

**HEALTH, SAFETY AND ENVIRONMENT
AWARENESS TRAINING**

Date

12/8/2008

Course Trainer

Human Resources Manager

Certificate No.

SPN/HSE/8672

Divisional Manager

18th August 2009

SERVICE CERTIFICATE

This is to certify that **Mr.SHAJAN DAVEES**, holder of **INDIAN** Passport **No-F6021555** was employed with us from 26/Jun/07 till 18th August 2009.

His last assignment with us was as **Storekeeper** in our Catering Services Division. During his tenure he was found to be dedicated and committed member in our organization.

We wish him all the best on his future endeavours.

For Spinneys Abu Dhabi L.L.C.



Manjeet Sahota

Personnel & Training Manager

SP.No. 028672



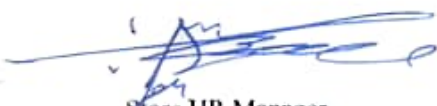
Sunday, 5 April, 2015

Certificate Of Employment

This is to confirm that Mr. **Shajan Davees** holder of **India** Passport No. **F6021555** was
in the Employment of **Majid Al Futtaim Hypermarkets LLC** in the capacity of **Stocker**
from 17/11/2011 until 08/04/2015.

This letter is provided upon the employee's request and does not constitute any legal or
financial obligation on our part.

Regards,


Store HR Manager

RETAIL

PO Box 37044, Dubai, United Arab Emirates
T +971 4 409 4899
F +971 4 409 4888

majidalfuttaim.com

MAF Hypermarkets LLC Share Capital AED 168,000,000
Commercial Registration Number 46037 - Dubai

REF. NO.: HR/3508-21
25 July 2021

EXPERIENCE CERTIFICATE

This is to certify that **SHAJAN DAVEES**, Indian National, was employed in this Organization from **18-06-2015 to 30-06-2021** and was under **TRANSMED OVERSEAS (DXB)** Sponsorship. The employee was working in the capacity of **MERCHANDISER**.

This certificate is issued upon the employee's request and we wish her all the best in his/her future endeavors.

Thank you.

Yours Faithfully,

TRANSMED OVERSEAS INC., S.A.



RAJITHA PARAMBATH

Payroll Manager

NOITVAHESBO / Observation

तलाश सेवा / MISCELLANEOUS SERVICE

पिता / कायदेवादी अधिकारी का नाम / Name of Father / Legal Guardian

PANDIKATTU VAREETH DAVIS

माता का नाम / Name of Mother

MARY DAVIS

पति का नाम / Name of Spouse

पता / Address

PANDIKATTU HOUSE

VAPPALASSERY P O ANGAMALY

ERNAKULAM KERALA PIN 683572

पुराने पासपोर्ट का नं. और इसके जारी होने की तिथि एवं स्थान / Old Passport No. with Date and Place of Issue

F6021555

13/01/2006

COCHIN

फाइल नं. / File No.

UAED00271616

OLD PPT CLD AND RETURNED

