MOIDIN SHAKEER

EDUCATION

SSLC
NSB Govt High School - Mangalore, KA, 2007

Certificate of Higher Education
Govt. Pre University College - Mangalore, 2009
- [Degree] Graduate

EXPERIENCE

Store keeper Gallega Global Logistics - Dubai, UAE
06/2017 - 06/2021
- Delivered quality service with friendly and professional demeanour.
- Oversaw stocktakes to achieve accurate inventory and pricing.
- Spare Parts Inventories
- Performs stocktaking and cycle counts functions, Investigates and reconciles discrepancies.

Team Leader Center point Logistics (LOOTAH HOLDING) - Dubai, UAE
09/2021 - 01/2023
- Resolved complex customer enquiries, disputes and complaints.
- Closely monitored team performance by conducting observations and tracking key metrics, identifying and managing underachievers appropriately.
- Integrated process improvements to optimise overall workflow and efficiency.
- Evaluated team performance and provided constructive feedback to improve daily goal achievement.

Warehouse Team Leader Auto Part East (FZCO) - Dubai, UAE
02/2023 - I currently work here
- Managed employee matters efficiently and effectively, including work schedules, internal issues and conflicts
- Used excellent leadership skills to maintain smooth, efficient and proactive operations which increased profits and team motivation.
- Assisted in the hiring of new staff by reviewing CVs, interviewing candidates and the decision making of recruits.
- Improved warehouse productions by providing workers with performance feedback based on observations.
- Ensured warehouse operations performed at optimum efficiency by analysing output reports, making changes when required.

TECHNICAL EXPERIENCE

- Regal
- Microsoft Office
- Oracle (AFSYS)
- ISC (HUAWEI)
- RF/Scanner Operating System

CONTACT

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SUMMARY

Productive employee with proven track record of successful project management and producing quality outcomes through leadership and team motivation. Works with clients to determine requirements and provide excellent service.

SKILLS

- Maintenance Planning
- Quality Assurance
- Safety Management
- Customer Complaint Resolution
- Equipment Maintenance
- Warehouse Management
- Store Management
- Staff Training and Onboarding
- Delivery Management

LANGUAGES

English: First Language

Hindi: C2
Proficient

Malayalam: C2
Proficient