

## **SHARFRAJ AHAMED A.**

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**CAREER OBJECTIVE** To obtain a challenging position that will permit the use of my 6 years of experience in the field of logistics.

### **WORK EXPERIENCE**

#### **Dubai Leading Technologies L.L.C, Dubai, UAE**

- **Job Title:** Warehouse Manager
- **Duration:** March 2022 – Jun 2024

#### **Lintas Freight & Logistics LLC, Dubai, UAE**

- **Job Title:** Operation Executive
- **Duration:** July 2018 - February 2022

#### **Atraco Logistics Co. L.L.C., JAFZA, Dubai, UAE**

- **Job Title:** Logistics Operation Executive
- **Duration:** December 2014 - January 2018

#### **Key Responsibilities:**

- Coordinating with all customers and providing timely feedback.
- Completing E-Clearance through Mirsal 2 for Air & Sea import and export shipments.
- Preparing all documents for Atraco Industry import and export in-out shipments.
- Handling Atraco logistics third-party console box and instructing the warehouse and documentation team.
- Arranging cross-stuffing for FCL shipments.
- Ensuring proper communication with customers.
- Dealing with customs for all documentation issues.
- Preparing job costs and commercial invoices as per quote.
- Negotiating Sea freight and Air freight rates with shipping lines.
- Finalizing B/L and AWB/L.
- Ensuring timely preparation and dispatch of post-clearance documents (Invoice, Customs Papers, etc.), and payment follow-up.
- Liaising with Export/Import Manager on day-to-day operational matters.

## **Reliance Freight Systems L.L.C., Dubai, UAE**

- **Job Title:** Export Operation & Custom Coordinator
- **Duration:** September 2011 - November 2014

### **Key Responsibilities:**

- Pre-planning shipment clearance and delivering goods to customers on time.
- Sending arrival notices to customers.
- Passing all types of import & export bill of entry via E-Mirsal 2.
- Submitting claims before expiry.
- Receiving and delivering break bulk cargoes.
- Sending the cost of clearance to the concerned salesperson for approval.
- Handling all kinds of CFS works.
- Instructing customers to gate in the container before cut-off time.
- Arranging CO from the Chamber of Commerce.
- Collecting and delivering DO & BL.
- Monitoring import vessel ETA dates and chasing shipping lines for DO documents.
- Custom inspection clearance.
- Getting Dubai Municipality Clearance certificates.
- Providing all kinds of customer support.

**REFERENCE** Will be provided upon request.

### **ACADEMIC QUALIFICATIONS**

- Secondary School Leaving Certificate (S.S.L.C.)

### **TECHNICAL QUALIFICATION**

- Expert knowledge of MS Office
- Internet & Email
- Data Entry

### **PERSONAL DETAILS**

- Nationality : Indian
- Visa status : Visit Visa (Valid till 16-11-2024)
- Date of Birth : 13-Apr-86
- Marital status : Married
- Languages known : English, Hindi, Malayalam, Malay & Tamil

### **Reference**

Will be provided upon on request