

CURRICULUM VITAE

SHEKHAR SINGH CHAUHAN

Mobile:- +971-543711963

Email id:- shekharchauhan1929@gmail.com



OBJECTIVE

I am very practical person with an amiable disposition and strong cultural values. I strongly believe in accuracy and precision in whatever I do. To learn relevant technology and strategic importance in a dynamic and growth-oriented organization where I can utilize my knowledge, skills and abilities efficiently in the technical domain and work to the best of my potential with patience, consistency and team spirit for the betterment and progress of the organization and enhance my own skills.

MY STRENGTHS: -

Team Leadership, accept diverse challenges, Strong Commitment, Deliberate, Honest, Hardworking, Good communication Skills, Job knowledge, Ability to work hard and open to accept challenges, Focused, Result oriented. Co-operation and interaction with other functions for strong entrepreneurship and commitment toward organizational goals.

CORE COMPETENCE: -

- Performed compliance audit and maintained accurate record.
- Open to accept a variety of challenge.
- Good decision-making skill.
- Able to achieve the set target laid by the organization.

INDUSTRY EXPERIENCE:-

AL SAFEER INTERNATIONAL GROUP OF CO'S SHARJAH, UAE

Role : - Computer Operator in IT

Duration : - 01 March 2021 to till date.

Company profile:-

Al Saefer Group of Company as it is a leading retail group in GCC. Which have 70 outlets including hyper markets, super markets, department stores, and Fashion shops in U A E. **Working as an Document Controller (IT SECTOR) in Saefer Group of companies UAE**

Work profile: -

- Maintaining of records.
- Working online for trouble shooting during sales.
- Maintaining safety standards on shop floor.
- Helping people in solving the quality related issues.
- Making local purchase, GRV, GRN etc.
- Using knowledge of PDT
- Making sales & purchase report.
- Making sales inventory report.
- Dealing with POS Machine , VISA report
- Well Versed in SAP
- Responsible for price accuracy for the printed price shelf tags, maintaining the computers, point of sale software the cash registers use, and any electronic scales that weigh and print prices

AREA OF INTREST

- Automated manufacturing, quality control, precision manufacturing, development of tools, and optimizing processes..

EDUCATIONAL QUALIFICATION

- IFTM UNIVERSITY,MORADABAD (B.TECH MECHANICAL ENGINEERING)
- INTERMEDIATE UP BOARD ALLAHABAD
- HIGH SCHOOL UP BOARD ALLAHABAD

PROFESSIONAL QUALIFICATION

- Good communication skill and proficiency in Hindi and English language.
- Good leadership and problem-solving ability.
- Knowledge in computer MS-Excel, MS-Windows, MS-Office and well conversant with Internet Operating system windows XP, Vista, win7 & application program MS office.

TRAINING ATTENDED:-

- One day training on GMP, GLP, GDP, HACCP.
- Training on 7 Q.C tools
- Over view on ISO 9001:2000, ISO 14001, ISO 2200:2000.

LANGUAGE KNOWN

- English
- Hindi

PERSONAL SKILL

- Honesty
- Team Spirit
- Accepting Challenges

PERSONAL DETAILS:-

Date of Birth	: 1 st July 1994
Father's Name	: Shri Kunwar Pal Singh
Marital Status	: Unmarried.
Nationality	: Indian.
Hobbies	: Reading Newspaper, Listening Music.

DECLARATION

I solemnly declare that all the above information is correct to the best of my knowledge and belief. **Present in UAE on Visit Visa.**

Date:

Place : Chandushi, Moradabad

SHEKHAR SINGH CHAUHAN