

# Sikandar Khan

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Date of Birth: 01 March, 1997

Nationality: Pakistan

Passport: DH4116522

Visa Status: Employment Visa (2 Years)

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## RESPONSIBILITY

- Possessing in depth understanding on key procedures and management of warehouses.
- To maintain the stealth process and practices of warehouse.
- All the product management in the warehouse will be dealt with honesty and smartly.
- Dealing the warehouse co-workers and members with friendly manner.
- Taking the orders with good concentration and placing them in the right place.

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## PROFESSIONAL EXPERIENCE

### ● WAREHOUSE ASSISTANT IN

WEMART DUBAI FOR (2022-2023) FMCG

Handling, Supervising, Warehousing, Products

Daily Maintaining, LPO Order, Dealing With Warehouse Materials Safely and Cooperate With Senior Management

Giving Daily Reports Of Delivery To Management Staff.

### ● HARDWARE SALES REPRESENTATIVE IN

DRAGON MART (2021-2022)

Salles Hardware like Pipes, Hoses, Wires, Cables

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## OBJECTIVES

To Obtain A Position That Will Enable Me To Use Organizational Skills, Educational, Background, And Ability, To Work Well With Colleagues

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## EDUCATIONAL BACKGROUND

- Diploma In Information, Technology, (COMPUTER)  
Year 2018-2019
- FSC Pre Medical (2016)  
Lamps Degree College Pakistan.

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## COMPUTER SKILLS

- Microsoft Office: Microsoft word, Excel and PPT
- Technical: Corel Draw, Photoshop

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## LANGUAGES

- English
- Arabic
- Hindi
- Urdu