



# SANDINI MAVINJANA

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📍 Dubai investment park

## PROFILE

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Name : Sandini Mavinjana

Date of birth: 11/04/2005

Nationality : Sri Lanka

Gender : Female

Passport no: P0390777

## LANGUAGE

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- English (Professional)
- Sinhala (Natives)

## About Me

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I consider myself a responsible person with good communication and orderly person. I am looking forward to get my work experience with you guys.

## EDUCATION

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- GCE Advance level Examination 2024

## SKILLS

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- Communication handling
- Office management
- Clerical support
- Time management
- Computer Skills ( Microsoft words/ spreadsheet-Excel / presentation )
- Basic financial duties

## WORK EXPERIENCE

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- Koombiyo Delivery (pvt) Limited Company at Sri Jayawardenapura Kotte (Sri Lanka) for 6 months
- Worked as a cashier for 18 months in Sandu fashion store (own business)

I hereby declare that the above mentioned informations are correct to the best of my knowledge and belief.