



PA SITHARA PIUMINI

CURRICULUM VITAE

Profile

Seeking to leverage technical skills and problem-solving abilities to optimize IT infrastructure and support business goals in a dynamic organization.

Skills

Skill group

MS Office	●●●●●
Data Analysis	●●●●●●
Problem Solving	●●●●●●
Project Management	●●●●●●
Collaboration	●●●●●●
Critical Thinking	●●●●●●
Creativity	●●●●●●
Communication	●●●●●●
customer Service	●●●●●●
Time Management	●●●●●

Contact

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Personal information

PA Sithara Piumini

Name Surname

2002.03.18

Birthdate

Female

Gender

Sri Lankan

Nationality

Experience

DATA ENTRY OPERATOR

HETTIARACHCHI ENTERPRICES | 2023 November - 2024 March

Entering important company data and keeping records accurate and up to date.

HUMEN RESOURCE MANAGER (Internship)

NIPON INN (PVT) Ltd | 2023 March - 2023 September

Involve data entry, updating internal databases, filing HR documents, initiating background checks on potential candidates, screening resumes, and improving and implementing HR policies and procedures.

Business Analyst (Internship)

HSP (PVT) Ltd | 2024 April - 2024 September

Help to define business problems via in-depth investigation and gathering of technical and non-technical information.

Education

GCE O/L

Homagama Maha Vidyalaya, Homagama | 2018

DIPLOMA IN ENGLISH

ESOFT Metro College, Piliyandala | 2019 January - 2019 August

DIPLOMA IN IT

ESOFT Metro College, Piliyandala | 2019 January - 2019 August

FOUNDATION PROGRAM

NSBM Green University, Pitipana | 2019 October - 2020 October

BACHELOR OF INFORMATION TECHNOLOGY

Victoria University, Australia | 2021 January - 2024 July

Projects

2023

FINAL GROUP PROJECT

Victoria University

Develop a website offers a user-friendly experience, helping visitors easily find what they need and engage with the brand. The service is provided to customers at no cost, while advertisers can publish their ads on the site for a fee.

2023

TIC TAC TOE GROUP PROJECT

Victoria University

Design and Implement a java program contain two classes to play a game called Tic Tac Toe.