

# PA SITHARA PIUMINI

## CURRICULUM VITAE

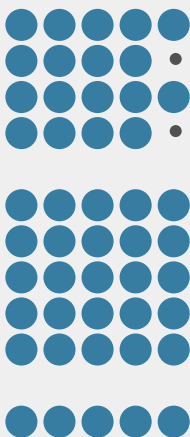
### Profile

Seeking to leverage technical skills and problem-solving abilities to optimize IT infrastructure and support business goals in a dynamic organization.

### Skills

#### Skill group

MS Office  
Data Analysis  
Problem Solving  
Project  
Management  
Collaboration  
Critical Thinking  
Creativity  
Communication  
customer  
Service  
Time  
Management



### Contact

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### Personal information

**PA Sithara Piumini**

Name Surname

**2002.03.18**

Birthdate

**Female**

Gender

**Sri Lankan**

Nationality

### Experience

#### DATA ENTRY OPERATOR

HETTIARACHCHI ENTERPRICES | 2023 November - 2024 March

Entering important company data and keeping records accurate and up to date.

#### HUMEN RESOURCE MANAGER (Internship)

NIPON INN (PVT) Ltd | 2023 March - 2023 September

Involve data entry, updating internal databases, filing HR documents, initiating background checks on potential candidates, screening resumes, and improving and implementing HR policies and procedures.

#### Business Analyst (Internship)

HSP (PVT) Ltd | 2024 April - 2024 September

Help to define business problems via in-depth investigation and gathering of technical and non-technical information.

### Education

#### GCE O/L

Homagama Maha Vidyalaya, Homagama | 2018

#### DIPLOMA IN ENGLISH

ESOFT Metro College, Piliyandala | 2019 January - 2019 August

#### DIPLOMA IN IT

ESOFT Metro College, Piliyandala | 2019 January - 2019 August

#### FOUNDATION PROGRAM

NSBM Green University, Pitipana | 2019 October - 2020 October

#### BACHELOR OF INFORMATION TECHNOLOGY

Victoria University, Australia | 2021 January - 2024 July

### Projects

2023

#### FINAL GROUP PROJECT

*Victoria University*

Develop a website offers a user-friendly experience, helping visitors easily find what they need and engage with the brand. The service is provided to customers at no cost, while advertisers can publish their ads on the site for a fee.

2023

#### TIC TAC TOE GROUP PROJECT

*Victoria University*

Design and Implement a java program contain two classes to play a game called Tic Tac Toe.