Sobhy Aly

Experienced Warehouse, Administration and Customer service with more than 6 years of experience in general, Expert in problem solving, with great attention to detail and a strong ability to work under pressure. also have significant experience in personal management.

PROFESSIONAL EXPERIENCES

*Jan 2023 -August 2024 - Warehouse Supervisor – Full time

* March 2022- Senior StoreKeeper

*April 2021 <u>Storekeeper</u>

*April 2019 Storekeeper Assistant –EDECS eldawlia for Engineering and Contractes

• Receipt products, arrange it - Distrusting and transfer material, Use ERP system

*May 2016 -Mar 2019 - Customer service representative - Etisalat Egypt Company - Egypt.

• Handle Customer's issues, inquiries and Requests, Verification and validation of invoices and payments. Creation and updating of customer profile

* July 2014 – Jan 2016 - <u>Tele sales Representative</u>-BDO Esnad Company</u> -Vodafone Egypt Project & VIS Account -Egypt.

• Make a deal with customer on company offers, Make surveys with customers on future offers.

* Jan 2014 – May 2014 - <u>Retail Manager</u> –<u>Mostafa Koraim Clinics</u>, Egypt.

• Follow up on doctor's Appointments, Supervision of customers reservations, Supervision of customer accounting.

*March 2013 – DEC 2013 - <u>Customer service representative</u> -<u>Etisal International</u> <u>Company</u>- Egypt. Etisalat Misr Project

- Handle Customer's issues, inquiries and Requests, Verification and validation of invoices and payments
- * June 2008 OCT 2008 Receptionist Part time New Minerva Hotel, Egypt.
 - Preparation Of Room reservations, Assistance of Guests issues.

EDUCATION

B A of German Language – Faculty of Languages -Ain shams UNI – Egypt.2011

ICDL Course.2011

Warehouse Management Course.2024

SKILLS

- In-depth knowledge of Warehouse, admin and Customer Service
- Proficiency in treat the people very well
- Ability to lead a team. Multi Task & Quick Learning.



CONTACT

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LANGUAGES

Arabic

English

German