



SOE YADANAR THANT

CASHIER

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Al Zahiyah, Abu Dhabi

ABOUT ME

To obtain a role in customer service industry, bringing a background in resolving complex customer issues, a passion for helping others, and a commitment to improving the overall customer experience through effective communication and empathy.

EDUCATION

SWISS HOTEL MANAGEMENT ACADEMY

- Food & Beverage Service Course

KMD INSTITUTE

- LCCI Level I,II

DAGON UNIVERSITY

- Bachelor of Science in Geology

PROFILE

- Date of Birth - 1 Aug 1997
- Nationality - Myanmar
- Marital Status - Single
- Height - 164cm

SKILLS

- Strong numerical and cash handling skills
- Excellent communication and interpersonal skills
- Proficient in POS systems
- Ability to work efficiently in a fast-paced environment
- Strong problem-solving abilities
- Positive and customer-focused attitude

LANGUAGES

- English
- Myanmar (Native)

EXPERIENCE

CASHIER

July 2023-Aug 2024

VIVA Supermarket, Abu Dhabi

- Process cash, credit, and debit transactions accurately and efficiently using POS systems.
- Provide friendly and attentive customer service, addressing inquiries and resolving issues.
- Maintain a clean and organized checkout area to ensure a positive shopping experience.
- Balance cash drawers at the beginning and end of shifts, ensuring accurate records.
- Assist with store opening and closing procedures, including end-of-day reconciliation.

CASHIER

Aug 2021-Mar 2023

JL Inya Residence

- Assisted senior cashiers in managing transactions and customer interactions.
- Handled returns and exchanges, following company policies and procedures.
- Supported inventory management by updating records and restocking products.

SALES ADMIN

Apr 2019-Jun 2021

Green Circle Co,Ltd

- Provide comprehensive administrative support to the sales team, including managing schedules, coordinating meetings, and preparing reports.
- Process sales orders and track their progress, ensuring timely delivery and customer satisfaction.
- Communicate with customers to address inquiries, resolve issues, and provide product information.
- Compile and analyze sales data to generate performance reports for management.
- Coordinated with other departments to ensure smooth order processing and delivery.