



# Sohail Ramzan

## PROFESSIONAL PROFILE

- To obtain a challenging position in a reputed organization, offering opportunity for personal growth and career building
- To become part of a highly motivated and dynamic team of professionals with result oriented and forward looking approach.

## EDUCATION

Subject	Board/University	Session
MSc (Mass Com)	AIOU Islamabad	Continue
B.A (Mass Com)	AIOU Islamabad	2018
ICs	RBISE Rawalpindi	2011
Matriculation	RBISE Rawalpindi	2009

Subject	Board/University	Session
Safety and Health	NEBOSH	2023
HSE Management	BTEP	2020-2022

## EXPERIENCE

- Work as a **Floor Manager** at **Pakistan Air Force Hospital Unit-II** Islamabad Mar 2021 to Sep 2023.
- Work as **Floor Manager** in **The Hospital G-8/4** Islamabad May 2021 to Aug 2023.
- Work as a **PSO** (Patient Services Officer) in PCD at **Saif Health Care** (Kulsum International Hospital) Feb 2016 to Mar 2021.
- Work as a **Front Desk Officer** at **Raazi Hospital** (Al-khidmat Foundation) Aug 2014 to Feb 2016.
- Work as a **Assistant Manager** at **Cosmesurge International Hospital** May 2012 to November 2015.

## CONTACT

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Dubai UAE

Islam

Passport no:BL9219563 (Pakistan)

## SKILLS

- Possessed good analytical skills.
- Good in English, Urdu, Punjabi.
- Leadership
- Customer evaluation/ counseling
- Excellent communication Public Relation Skills
- MS Office (Word, Excel, Power Point).
- LTV License Holding.

## EXTRACURRICULAR ACTIVITIES

- Diploma in **Surveyor** from ATIN NLC Mandra in
- Diploma in **Auto Cad** from ATIN NLC Mandra in 2013.
- Diploma in **Computer Basic** from **IICC** 2010.