

Sonu Pival

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Professional Experience

Procurement Officer

06/2022 - Present

Kaykroo Restaurant LLC (cloud kitchen) - Dubai, UAE

- Responsible for reviewing **food & beverages, packaging** requirements in **SAP** requisitions from CK, WH team, forwarding **food, non food & maintenance PO** to suppliers, verifying receipt of items & authorizing payment.
- Be part of all **transitions, conversions and demand planning changes** for each concept and **co-ordinating, negotiating** with suppliers to meet deadlines & involved with transition from start to finish. Well versed with **outlook, excel, inbound & outbound calling, maintaining relations** with stakeholders to ensure smooth business.
- Coordinating with **operations, finance, and warehouse team** in respect of matching supplier invoices to Goods Received Notes (GRN's)/Purchase Orders (PO's) and following up on any **variances and updating monthly inventory count** in the system mainly from CK, WH, R & I, Marketing, Training department to run the process more efficient for 21 branches across UAE.

Electronics security operation

09/2019 - 03/2021

Westpac - Auckland, New Zealand

- Monitoring real time electronic security alarm activation for all westpac branches and ATM's across NZ.
- Managed top end customer service especially with Australian westpac team.
- Poses a strong working knowledge handling multiple major security panels used in new zealand including tecom, gx, protege and gallagher. Also providing technical assistance to tech for panel issues.
- Recognized for professional temperament to cope up in pressured environments during challenging times. Managed major escalations. Direct report to Security operation manager.

Production chain co-ordinator, Mumbai, India .

06/2015 - 06/2017

Nissi Engineering Pvt Ltd - Mumbai, India

- Purchasing materials according to required technical specifications, price, delivery schedule, and terms on SAP. Create Purchase Orders and manage, track and follow-up for the delivery.
- Receiving of the end user. Tracking / monitoring all the incoming inquiries and submission of all quotations. Co-ordinate with quality team incase of any calibration required or additional material to ensure standards.
- Identify and evaluate business opportunities & market research & build business pipeline within market segments Experience in planning and support services. focused on multiple issues.
- Studied the customer experience from end to end. Made several recommendations for usability improvement as team.

Education

Master's in Electrical & Electronics Engineering with Honors

2/2018 - 12/2018

Auckland University of Technology, New Zealand

Coursework included persuasion, thermal mapping using wsn research, **nano grid** a solution for **off-grid electrification** analysis of the impact of emerging technologies on society, **electrical power systems, sustainable energy and solar systems**.

Summary

To obtain a position that leverages my skills and experiences as well as provides a challenging environment that promotes growth.

Skills

- Strong customer focus** and good communication skills
- Basic knowledge of implementing **scrum** on **Jira software**.
- Demonstrated experience working with large, multi-discipline teams in **fast-paced**, constantly evolving environment
- working with large data sets schedules that **meet deadlines** on-time and on-budget
- Pragmatic & having a '**can do**' attitude; self motivated and reliable

Expertise

- Operational monitoring, fault detection & resolution in control room**
- Product life cycle development
- Understanding of project in agile methodology & waterfall used in business requirements.
- Data gathering & analysis- preparing technical reports & feasibility analysis

Software Proficiency

- SAP Business one (user level)
- Jira software- Project tool
- Matlab/simulink - Power system simulations
- Digsilent Power Factory - Power flow and fault analysis
- Labview - Certified workshop conducted for 15 days
- DCS - Honeywell experion c300, omron & delta, allen bradley
- NIWA Solarview & Heliocentris - Proficient during academics
- Microsoft office -word, excel, powerpoint

Conducted in-depth tutorial on automation, system and design, instrumentation project documentation, built hardware on Rf-id based home automation.

Additional Information

- Created 3500 grpo in SAP during first month of job as per goods received by WH team.
- **UAE & New Zealand class 1 full driving license.**
- Extensive volunteering experience, helped in exam pack up for takapuna library event organized by Soka Gakkai Int. which is non profit organization.
- **Achievements;** planted almost 30 plants in the high school play ground; elected as class representative with the class strength of 120 students in 2013-2014; increased sales by 20% at white gems as diamond assorter and marketing.
- Certificates, including labview; dcs; technical Intern at RCF Ltd;ISA.
- Hobbies ,2 years of competitive swimming; cricket; hold a yellow belt in Takewondo; bollywood dancer; socially active and like to make new friends and learn new things; travelling.effective networking and proactive in wanting to make a difference.

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