



SOURAV GIRISH

MBA Graduate

About Me

I am a dedicated, organized, and methodical individual with good interpersonal skills, am an excellent team worker and am keen to learn and develop new skills. I am reliable and dependable and often seek new responsibilities within a wide range of employment areas. I have an active and dynamic approach to work and getting things done. I am determined to identify and develop new opportunities.



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Dubai

PERSONAL DETAILS

- Nationality: Indian
- DOB: 04.02.2001
- Family Visa
- Automatic Driving License

EXPERTISE

- Customer Service
- Excellent interpersonal
- Excel, MS Word, Outlook
- Tally, ZOHO Books, QuickBooks, Bookkeeper, Tradeasy, AutoCAD
- Financial Analysis Skills
- Data Analysis
- Marketing Skills and Strategy
- Communication Skills
- Time Management
- Leadership
- Negotiation
- Critical Thinking

EXPERIENCE

Accountant and Admin

Al Laywan Kitchen and Restaurants
Equipment's Trading LLC, Sharjah
2023 - present

Sales Executive

Stargold Steel LLC, Ajman

General Accountant and Admin

Madinat Al Saada Aluminium and Glass
Works, Ajman

Accountant

National Trading of Beverage and
Foodstuffs, Ajman
2021-2023

EDUCATION

MBA

West Ford University College, Sharjah
2024

Bachelor of Commerce (Finance & Taxation)

Triumph College Ajman
M.G University
2022

CBSE Higher Secondary

Al Ameer English School, Ajman
2018

LANGUAGE

- English
- Malayalam
- Hindi
- Arabic