

SREEJITH P

Warehouse Manager

+971509465718

@ sreesmenon@gmail.com

https://linkedin.com/in/sreejith-sreesmenon-52278b116 Dubai



EXPERIENCE

Warehouse Manager

Geap Foods LLC

12/2021 Jebel Ali, Dubai

- Implemented Warehouse Management System in the company
- Supervise the receipt, storage, and distribution of frozen food products
- Implement and maintain accurate inventory control systems for frozen goods
- Monitor inventory levels to ensure optimal stock levels and minimize waste
- Enforce strict adherence to food safety and hygiene regulations
- Implement and oversee quality control procedures for incoming and outgoing frozen products
- Conduct regular inspections to ensure the integrity of frozen goods
- Develop and optimize warehouse layout and processes to maximize efficiency
- Implement technology solutions for inventory tracking and order fulfillment
- Streamline workflows to minimize handling time and reduce operational costs

Warehouse Manager

Falcon Global General Trading LLC

09/2018 - 12/2021 Ras Al Khor, Dubai

- Implement and maintain effective inventory control systems
- Monitoring stock levels, including incoming deliveries, outgoing shipments, and current inventory
- Picking and packing orders accurately and efficiently to meet customer demand
- Maintaining accurate records of all foodstuff items, including their location, expiration dates, and quality
- Efficiently utilizing warehouse space to optimize storage and product accessibility
- Creating and managing work schedules to ensure adequate staff levels during peak and off-peak periods
- Ensuring adherence to all relevant food safety regulations and hygiene standards
- Ensuring proper maintenance and repair of warehouse equipment and machinery
- Maintaining accurate records of all warehouse activities, including inventory levels, shipments, and employee performance
- Generating reports on various aspects of warehouse operations for management review
- Communicating with suppliers, customers, and other internal departments to ensure smooth cooperation

Warehouse Incharge

JMA Supermarket LLC

12/2017 - 08/2018 Dubai

- Facilities management, inventory control procedures, and perpetual stock verification
- Controls inventory levels by conducting physical counts; and reconciling with the data storage system
- Completes warehouse operational requirements by scheduling and assigning employees; and following up on work results
- Preparation of reports to the Finance Department and Management

SKILLS

Time Management

Inventory Control

Leadership

Customer Service

SUMMARY

Ensuring accurate inventory levels through cycle counts and record keeping. Implementing efficient storage practices to optimize space utilization. Managing stock control systems and coordinating inventory data with other departments

ACHIEVEMENTS

What are you most proud of?

Why are you proud of this achievement?

•Reduced inventory discrepancies through implementing a new inventory tracking system.

Why are you proud of this achievement?

•Increased inventory turnover by optimizing stock placement and streamlining picking routes.

Why are you proud of this achievement?

•Reduced order processing time by implementing new technology or workflow changes.

Why are you proud of this achievement?

•Able to achieve reduction in stockouts by implementing improved forecasting and ordering procedures.

Why are you proud of this achievement?

EXPERIENCE

Warehouse Manager

RDS Groupo

📅 09/2007 - 08/2015 📍 Location

- Worked as a distributor, Local staff management, Cash and stock responsibility. Maintain all documents related to warehouse and container clearing
- Maintained accurate stock records and schedules. Rotated stock by code and receiving date
- Conducted monthly, quarterly and yearly inventories of warehouse stock

EDUCATION

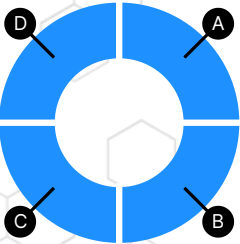
Diploma in Electronics And Tele Communications

School or University

📅 05/2003 - 05/2003 📍 Location

- Electronics and Telecommunications |
- Diploma in Electronics And Tele Communications

MY TIME



- A** Music
- B** Reading
- C** Movies
- D** Health activities

LANGUAGES

English Proficient	<div><div></div><div></div><div></div><div></div><div></div></div>
Hindi Proficient	<div><div></div><div></div><div></div><div></div><div></div></div>
Malayalam Native	<div><div></div><div></div><div></div><div></div><div></div></div>

CERTIFICATION

Warehouse Management System from
Ehrhardt Partner Group