

Sreejith P

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Experience

Geap Foods LLC | Jebel Ali, Dubai

Warehouse Manager | 12/2021 - Present

- Implemented Warehouse Management System in the company.
- Supervise the receipt, storage, and distribution of frozen food products.
- Implement and maintain accurate inventory control systems for frozen goods.
- Monitor inventory levels to ensure optimal stock levels and minimize waste.
- Enforce strict adherence to food safety and hygiene regulations.
- Implement and oversee quality control procedures for incoming and outgoing frozen products.
- Conduct regular inspections to ensure the integrity of frozen goods
- Develop and optimize warehouse layout and processes to maximize efficiency.
- Implement technology solutions for inventory tracking and order fulfillment.
- Streamline workflows to minimize handling time and reduce operational costs

Falcon Global General Trading LLC | Ras Al Khor, Dubai

Warehouse Manager | 09/2018 - 12/2021

- Implement and maintain effective inventory control systems.
- Monitoring stock levels, including incoming deliveries, outgoing shipments, and current inventory.
- Picking and packing orders accurately and efficiently to meet customer demand.
- Maintaining accurate records of all foodstuff items, including their location, expiration dates, and quality.
- Efficiently utilizing warehouse space to optimize storage and product accessibility
- Creating and managing work schedules to ensure adequate staffing levels during peak and off-peak periods.
- Ensuring adherence to all relevant food safety regulations and hygiene standards.
- Ensuring proper maintenance and repair of warehouse equipment and machinery.
- Maintaining accurate records of all warehouse activities, including inventory levels, shipments, and employee performance.
- Generating reports on various aspects of warehouse operations for management review.
- Communicating with suppliers, customers, and other internal departments to ensure smooth cooperation

JMA Supermarket LLC | Dubai

Warehouse Incharge | 12/2017 - 08/2018

- Facilities management, inventory control procedures, and perpetual stock verification.
- Controls inventory levels by conducting physical counts; and reconciling with the data storage system.
- Completes warehouse operational requirements by scheduling and assigning employees; and following up on work results.
- Preparation of reports to the Finance Department and Management.

RDS Groupo

Warehouse Manager | 09/2007 - 08/2015

- Worked as a distributor, Local staff management, Cash and stock responsibility.
- Maintain all documents related to warehouse and container clearing.
- Maintained accurate stock records and schedules.
- Rotated stock by code and receiving date
- Conducted monthly, quarterly and yearly inventories of warehouse stock

Skills

Logistics Management, Communication skills, Customer service, Warehouse experience

Education

Ehrhardt Partner Group

Warehouse Management | 11/2022

LFS Warehouse Management System

Engineers Institute | Thrissure, Kerala

