



## **SREERANJALI K P**

### **Address**

D/o Prasheed.K.S.  
Kanichiyil House  
Padoor .P. O.  
Pin 680524  
Thrissur Dist  
Kerala

Mobile No: 0563782409

### **Email ID**

sreeranjaliprasheed@gmail.com

### **Passport Details**

Passport No: Y 5587589  
Date of Issue: 14/06/2023  
Date of Expiry: 13/06/2033  
Place of Issue: Cochin  
Visa Status: Tourist Visa-UAE  
Valid Upto: 11/02/2024

## **Personal Profile**

Date Of Birth : 14/09/2002  
Father's Name : Prasheed.K.S  
Sex : Female  
Religion & Caste: Hindu  
Nationality : Indian  
Marital Status : Single  
Languages Known: Malayalam,  
English & Hindi

## **CURRICULAM VITAE**

### **Objective**

To work in challenging environment and to be a part of a team involving myself with new innovative thoughts and thus contributing my best to growth of the organization.

### **Skills**

- Knowledge in quality control methods and documents.
- Ability to manage multiple tasks simultaneously.
- Critical thinking and problem solving.
- Typing speed 40 to 50

### **Academic Profile**

- SSLC  
(Aleemul Islam Higher Secondary School Padoor)
- Plus Two (Commerce)  
(GVT HSS Mullassery)
- Medical Scribing CPMS Level 1/StarMedix  
Medical Scribing, Bangalore
- Hospital Administration /  
International School of Skill Development ISSD

### **ADDITIONAL QUALIFICATION**

- Computerized Accounting in Tally  
G TEC Computer Education
- Advanced computer operations  
G TEC Computer Education

### **Experience Details**

1 Year of working experience in Almas Hospital , Malappuram  
(Receptionist)

### **Declaration**

I hereby declare that the above mentioned information is correct to my knowledge and belief.

Signature