



# JAHEDUL ISLAM

## ✓ Contact

Phone : 0563325754  
Email : syeamchowdhury095@gmail.com  
Location: Deira Dubai  
Nationality : Bangladeshi

## ✓ Education

- ❖ **Bachelor's of Science (B.Sc)**  
National University of Bangladesh.  
CGPA : **3.05** Out of **4.00**  
Passing Year : 2020.
- ❖ **Higher School Certificate**  
Rajanagor Ranirhat Digree College  
GPA : **3.92** out of **5.00**  
Passing Year - 2016
- ❖ **Secondary School Certificate**  
Islampur High School  
GPA : **4.94** out of **5.00**  
Passing Year : 2014

## ✓ Soft Skills

- Customer services
- Public speaking
- Problem solving
- Creativity
- Flexibility
- Relation with
- Critical thinking
- Collaboration
- Adaptability

## ✓ Hard Skills

- MS Word
- MS Excel
- Ability of Making Quotation of Products
- Presentation Skill
- Browsing
- Outlook (emailing)

## ✓ Language

- English
- Hindi
- Urdu
- Bangla
- Arabic ( medium level)

## ✓ Careers Object

Seeking a challenging position in a reputed organization where I can learn new skills, expand my knowledge, and leverage my learnings. To get an opportunity where I can make the best of my potential and contribute to the organization's growth.

## ✓ Experience

### **Al Maraseem mandi Restaurant as a Store Accountant** 2023 (Dec)-2024 Still continue ( Dubai)

Responsible for ensuring that the company's stock levels meet business needs. By overseeing purchases and pricing reports, replenishing levels when necessary, and monitoring shipments or internal transfers between departments within one business enterprise.

**Location** – Deira Dubai, Near Dnata Travel.

### **Silvin General Trading as a Store in Charge**

2023 Jan - 2023 (Dec) Dubai

Responsible to store manager ii) Maintain the store neat and tidy. iii) Stock the materials in proper manner in the appropriate location code number wise and category wise. iv) Carry out periodical physical verification and assess the stock position. And record in system Transferred item.

**Location** – Dubai, Abu Bakker Assiddik Metro Station Exit -1.

### **Radiant Pharma as a Sales Representative**

2019 May - 2020 oct

Making Quotation of Products and Sending email to Customer. Making Invoice, informed to Manager or GM about Running Customer and Marketing Situation. Visit to Doctors

**Location** – Bangladesh Industrial Area Gazipur.

### **ACME Pharma Ltd. as a Sales person**

2018 Feb - 2019 march

Provides a positive customer experience with fair, friendly, and courteous service. Registers sales on a cash register by scanning items, itemizing and totaling customers' purchases. Resolves customer issues and answers questions

**Location** : Cox bazar, Bangladesh

## ✓ Reference

### **Mohammed Alamgir**

Alamgir Technical Services L.L.C

Deira Dubai, Muraqqabat.

Phone - 0552481259