



## Subrato Saha

**Nationality:** Bangladeshi **Date of birth:** 07/09/1994 **Gender:** Male

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### ABOUT ME

I would like to be integral part of well-structured organisation by unitizing my knowledge skill and proper training provided by the organisation and I want to achieve my carrier objective through hardworking and sincerity.

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### WORK EXPERIENCE

#### Senior Telesales Executive

*EDGE FUND* [ 01/04/2024 – 15/05/2024 ]

**City:** Dubai | **Country:** United Arab Emirates

- Find possible clients by using a variety of methods, including cold calling, networking, and recommendations.
- Close deals and negotiate the conditions of sales agreements.

#### Sales Executive

*M/S MONOSHA VANDER* [ 01/01/2017 – 01/02/2024 ] **City:** Sherpur |

**Country:** Bangladesh

- Accurately accept payments with cash, credit, and debit cards, operate the cash register, and process sales transactions.
- Give pleasant welcomes to clients, answer their questions, and give product details.
- Interact with clients to learn about their needs and make appropriate product recommendations.
- Help with merchandising, which includes setting up shelves and product displays.

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### LANGUAGE SKILLS

**Mother tongue(s):** Bengali

**Other language(s):** Hindi | English

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### EDUCATION AND TRAINING

#### Diploma in Business Management leading to Masters

*ASTI ACADEMY, DUBAI* [ 18/03/2024 – Current ]

**City:** DUBAI | **Country:** United Arab Emirates

#### BACHELOR OF BUSINESS ADMINISTRATION

*UNIVERSITY OF DHAKA* [ 16/05/2016 ]

**City:** DHAKA | **Country:** Bangladesh

#### Higher Secondary Certificate Dhaka

*Commerce College*

**City:** DHAKA | **Country:** Bangladesh

## DIGITAL SKILLS

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Microsoft Office package: Microsoft Word, Excel, PowerPoint, Access / DATA ENTRY / Familiarity with social media platforms  
/ Social Media / Good Communication and Writing Skills

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## NOC

NOC will be provided by the academy.