

# SUDHEESH ANILKUMAR

## Cashier

Mobile: +971 5262 80 552

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Location: Sharjah, UAE



## Profile Summary

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Highly motivated and organized cashier with experience working in fast-paced retail environments. Proficient in using point-of-sale systems, handling customer transactions, and maintaining accurate records. Committed to delivering exceptional customer service and contributing to a positive and productive team environment.

## Experience

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### Cashier

2023-Present

Periwinkle International School Supplies, Sharjah, UAE

#### Accomplishments:

- **Consistently received high customer satisfaction ratings:** Maintained a positive and friendly demeanor, ensuring customers felt welcome and valued.
- **Resolved customer complaints effectively:** Demonstrated active listening skills and empathy to resolve issues promptly and professionally.
- **Achieved high accuracy rates for cash handling and transactions:** Demonstrated attention to detail and careful handling of cash, credit card transactions, and mobile payments.
- **Maintained a clean and organized workspace:** Ensured the cash register area, surrounding counters, and floors were clean, tidy, and free of clutter.
- **Efficiently managed cash register operations:** Processed transactions quickly and accurately, minimizing wait times for customers.
- **Increased average transaction value:** Suggested complementary products or services, upselling and cross-selling to boost revenue.
- **Participated in promotional campaigns and events:** Supported sales promotions, discounts, and special events to drive sales and revenue.

#### Responsibilities:

- Handle customer transactions, including scanning items, handling payments, and issuing receipts.
- Operate a cash register, manage cash handling, and maintain a high level of accuracy.
- Greet customers, respond to inquiries, and resolve issues in a professional and courteous manner.
- Count and balance cash at the beginning and end of each shift, reporting any discrepancies.
- Process returns and exchanges in accordance with store policies.
- Keep accurate records of transactions, including sales, returns, and exchanges.

## Office Assistant cum Cashier

06/2020 – 11/2020

Prasadam Fuels 18th Mile, India

### Accomplishments:

- **Accurate cash handling:** Demonstrated high accuracy in handling cash, credit card transactions, and mobile payments.
- **Efficient transaction processing:** Processed transactions quickly and accurately, minimizing wait times for customers.
- **Data analysis and reporting:** Analyzed data and prepared reports, providing insights to inform business decisions.
- **Process improvements:** Identified areas for improvement and implemented process changes, enhancing office efficiency.

### Responsibilities:

- Received and processed stock using inventory management system.
- Processed invoices and payment runs with complete accuracy.
- Examined samples for conformance with agreed quality criteria.
- Counts the shift closing balance of his/her cash register.
- Maintain over and short records for each cashier and report evidence of review to Financial Controller.

## Academia

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BACHELOR OF COMMERCE (Co-Operation)

2017-2020

Mahatma Gandhi University

## Core Competencies

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|--------------------------|-----------------------------------|
| • Organizational Skills. | • Attention to Detail.            |
| • Communication skill.   | • Customer Service Orientation.   |
| • Technical Proficiency. | • Problem-Solving Skills.         |
| • Time Management.       | • Confidentiality and Discretion. |

## Technical Skills

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|---|---------------------|
| • Accounting Software: Tally ERP Prime. | • Microsoft Office. |
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## Personal Dossier

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Nationality : Indian

Date Of Birth : 26/04/2000

Language : English, Hindi, Malayalam

Visa Status : Employment Visa

Passport No : V7463265

Date Of Issue : 17/03/2022

Date Of Expiry : 16/03/2032