

SUDHEESH ANILKUMAR

Cashier

Mobile: +971 5262 80 552

E-mail: sudheeshaakottayam@gmail.com

Location: Sharjah, UAE

Profile Summary

Highly motivated and organized cashier with experience working in fast-paced retail environments. Proficient in using point-of-sale systems, handling customer transactions, and maintaining accurate records. Committed to delivering exceptional customer service and contributing to a positive and productive team environment.

Experience

Cashier

2023-Present

Periwinkle International School Supplies, Sharjah, UAE

Accomplishments:

- **Consistently received high customer satisfaction ratings:** Maintained a positive and friendly demeanor, ensuring customers felt welcome and valued.
- **Resolved customer complaints effectively:** Demonstrated active listening skills and empathy to resolve issues promptly and professionally.
- **Achieved high accuracy rates for cash handling and transactions:** Demonstrated attention to detail and careful handling of cash, credit card transactions, and mobile payments.
- **Maintained a clean and organized workspace:** Ensured the cash register area, surrounding counters, and floors were clean, tidy, and free of clutter.
- **Efficiently managed cash register operations:** Processed transactions quickly and accurately, minimizing wait times for customers.
- **Increased average transaction value:** Suggested complementary products or services, upselling and cross-selling to boost revenue.
- **Participated in promotional campaigns and events:** Supported sales promotions, discounts, and special events to drive sales and revenue.

Responsibilities:

- Handle customer transactions, including scanning items, handling payments, and issuing receipts.
- Operate a cash register, manage cash handling, and maintain a high level of accuracy.
- Greet customers, respond to inquiries, and resolve issues in a professional and courteous manner.
- Count and balance cash at the beginning and end of each shift, reporting any discrepancies.
- Process returns and exchanges in accordance with store policies.
- Keep accurate records of transactions, including sales, returns, and exchanges.

Office Assistant cum Cashier

06/2020 – 11/2020

Prasadam Fuels 18th Mile, India

Accomplishments:

- **Accurate cash handling:** Demonstrated high accuracy in handling cash, credit card transactions, and mobile payments.
- **Efficient transaction processing:** Processed transactions quickly and accurately, minimizing wait times for customers.
- **Data analysis and reporting:** Analyzed data and prepared reports, providing insights to inform business decisions.
- **Process improvements:** Identified areas for improvement and implemented process changes, enhancing office efficiency.

Responsibilities:

- Received and processed stock using inventory management system.
- Processed invoices and payment runs with complete accuracy.
- Examined samples for conformance with agreed quality criteria.
- Counts the shift closing balance of his/her cash register.
- Maintain over and short records for each cashier and report evidence of review to Financial Controller.
- Adhering to company policies, procedures, and standards.

Academia

BACHELOR OF COMMERCE (B.COM) Co-Operation

2017-2020

Mahatma Gandhi University

Core Competencies

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|--------------------------|-----------------------------------|
| • Organizational Skills. | • Attention to Detail. |
| • Communication skill. | • Customer Service Orientation. |
| • Technical Proficiency. | • Problem-Solving Skills. |
| • Time Management. | • Confidentiality and Discretion. |

Technical Skills

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| • Accounting Software: Tally ERP Prime | • Microsoft Office |
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Personal Dossier

Nationality : Indian

Passport No : V7463265

Date Of Birth : 26/04/2000

Date Of Issue : 17/03/2022

Language : English, Hindi, Malayalam

Date Of Expiry : 16/03/2032

Visa Status : Employment Visa

