

Sufwan Rafiq

Chartered Accountant (CA) Finalist

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📍 Dubai, United Arab Emirates

in <https://www.linkedin.com/in/sufwan-rafiq-64b05b231/>

📅 Visa expiry: 12 March 2024



👤 PROFILE

Results-oriented Audit and Accounting professional with nearly 4 years of expertise in external audits, internal audits, and agreed-upon procedures. Proven track record of ensuring compliance with regulatory reporting engagements and delivering exceptional accounting services. Demonstrated proficiency in IFRS & IAS interpretation, ISA application, financial reporting, and audit processes. Experienced in accounts closing, financial analysis, forecasting, budgeting, and expertise in UAE VAT. Adept at leading critical auditing projects, enhancing operational efficiency, and fostering a culture of excellence within audit teams. Seeking to leverage my organizational prowess and deep-rooted knowledge to further enhance the financial success and integrity of a visionary organization

🧠 SKILLS

IFRS & IAS Interpretation & Application | ISA Application & Interpretation | Financial Reporting and Audit
Accounts closing | Forecasting and budgeting | Multitasking | UAE VAT | Compliance Management
Financial Statement Analysis | Microsoft Office Tools | Quick Books / CIS

👛 PROFESSIONAL EXPERIENCE

AGN Int'l [Riaz Ahmed Saqib Gohar & Co (Chartered Accountants)]

Audit Supervisor

Jun 2023 – Jan 2024 | Lahore, PK

- Helmed critical auditing projects, demonstrating an adeptness in identifying and mitigating potential risks.
- Ensured seamless coordination with cross-functional teams, enhancing the operational efficiency of audit processes.
- Spearheaded detailed engagement planning, discussing clients' expectations, team roles, and budget constraints.
- Managed diverse audit engagements, instilling a culture of excellence and dedication within the team.
- Cultivated a collaborative workspace, ensuring high-quality audits through timely reviews and delegation.
- Ensured adherence to strict deadlines, while maintaining a superior quality of work in a high-pressure environment.
- Piloted the pre-engagement planning phase, aligning team members and client staff for seamless project execution.
- Emphasized the importance of understanding and complying with the latest regulatory requirements within the industry.
- Headed a dynamic team of 18 audit professionals, emphasizing skill enhancement through hands-on training sessions.
- Collaborated with clients and stakeholders, setting clear expectations, and ensuring a transparent audit process.

Senior Audit Associate

Sep 2020 – May 2023 | Lahore, PK

- Demonstrated keen acumen in comprehensive audit engagements, streamlining operations for efficiency and accuracy.

- Spearheaded initiatives to enhance internal processes, ensuring timely and precise audits.
- Facilitated collaborative sessions, fostering a culture of learning and development within the audit team.
- Played a pivotal role in the transition and adaptation to the latest IFRS standards for multiple clients.
- Led the audit team, ensuring a balanced approach between meeting deadlines and maintaining audit quality.
- Advocated for the consistent and rigorous training of junior associates, ensuring the team's skills remained at the industry forefront
- Supervised and administered general accounting activities, overseeing accounts payable, accounts receivable, general ledger, and tax management.
- Maintained control over balance sheet accounts through monthly reconciliations and took appropriate actions.
- Managed year-end closing, accruals, reserve analysis, and intercompany transactions and reconciliations.
- Executed month-end and year-end closing procedures, including preparing workings for various accounting treatments following IFRS.

EDUCATION

CA-Multi-Subject Assessment (MSA) <i>Institute of Chartered Accountants of Pakistan (ICAP)</i>	2023 – present
CA-Certified Finance and Accounting Professional (CFAP) <i>Institute of Chartered Accountants of Pakistan (ICAP)</i>	2020 – present
CA- Certification in Accounting and Finance (CAF) <i>Institute of Chartered Accountants of Pakistan (ICAP)</i>	2018 – 2020
CA- Assessment of Fundamental Competencies (AFC) <i>Institute of Chartered Accounts of Pakistan (ICAP)</i>	2018 – 2018
Higher Secondary School Certificate <i>(Equivalent to A-Levels)</i>	2015 – 2017

AWARDS

Honorary Supervisor

AGN Int'l Riaz Ahmed Saqib Gohar & Co (Chartered Accountants)

I have been promoted to Audit and Assurance Supervisor within articles because of my extraordinary performance during my articles at AGN Int'l Riaz Ahmed Saqib Gohar & Co (Chartered Accountants).

CERTIFICATES

UAE VAT Udemy.com	Presentation and Communication Skills Course The Institute of Chartered Accountants of Pakistan
Intuit Quickbook Digiskills.pk	Professional Values, Ethics and Attitudes Course The Institute of Chartered Accountants of Pakistan

LANGUAGES

- English
- Urdu
- Hindi

REFERENCES

Available upon request.