

## PROFILE

Inventory controllers are responsible for maintaining an accurate inventory of the products and suppliers in their company. they work with purchasing agents to make sure the right products are ordered and with accounting to make sure the inventory is properly accounted for. throughout my career, I have honed my ability to maintain accurate inventory records and implement effective strategies for optimizing stock level. I pride myself on my problem-solving skills and keen attention to details, which have enable me to successfully manage a variety of inventory system and minimize discrepancies.

My experience in utilizing enterprise resource planning (ERP) system and conducting regulars inventory audits has significantly improved operational efficiency in my past roles.

I would welcome the opportunity to further discuss how my expertise in inventory control aligns with the needs of your company.



## SUHAIB MAHMMOUD ROUB

SIC ( SENIOR INVENTORY CONTROLLER )

## EDUCATION

### IT & Intelligent system , Prince Hassan Academy

Amman | 2014 September - 2016 June

## EMPLOYMENT HISTORY

### Inventory controller , Homes r us

Muscat / Oman | 2019 April - 2023 July

Duty :

- Starting in daily report with managements for update
- Coordinate with warehouse in/out items ( sold items)
- Checking stock on floor by monthly update
- Updating stock on the floor on daily basis
- Coordinate with head office for new arrival items by update the availability of stock and sales report
- Making arrangement for new arrival items by divided as per category.
- Filing and updating damage items ( monthly report).



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AL Maidan area , Dubai, 0000, UAE

### Birth Date

02 / 04 / 1998

### Nationality

Jordanian

### Driving License

under process

## SKILLS

### Follow Up Technologies

## LANGUAGES

Arabic

English

Indian

## **Inventory assistance ( costing ), Chocolala Group**

Dubai | 2016 July - 2019 February

Duty :

- Managing data system
- Recording and entry data
- Purchase cost
- Conversion cost

2016 July - 2020 January

## **EXTRA-CURRICULAR ACTIVITIES**

### **HOBBIES**

Sport

Gaming

### **REFERENCES**

**Richie , Homes r us**

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