

SUHAIB ABDULLA

FINANCIAL ACCOUNTANT

Suhaib Abdulla

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12/10/1993

Dubai, UAE



About Me

Highly accomplished accountant with 7 years experience in working as Financial accountant & Audit Professional. With expert proven skills in preparation and analysis of financial reports, bookkeeping, auditing and strategic planning. My expertise and values would definitely bring paragons of virtue to your company.



@suhaibbinabdulla



Indian



Gcc Driving License Holder

Expertise Skill

Financial Analysis



92%

Accounting & Bookeeping



94%

Budget Forecasting



90%

Auditing



92%

AP & AR Reconciliation



90%

Career Timeline

Account Receivable

Jumeirah pest control services |
2022 - 2023 Dubai, UAE



Financial Accountant

Tass And Hamjit |
2019 - 2021 Manama, Bahrain



Accounts Executive

Aster DM Health Care |
2018 - 2019 Kerala, India



Audit Assistant

Sashikumar & Co |
2015 - 2018 Kerala, India



Certificates



MACQUARIE
University
SYDNEY · AUSTRALIA

Education

2020 - 2022

Master of Commerce

Indira Gandhi National University



2012 - 2014

Bachelor of Commerce

Calicut University



Domain Experience

Account Receivable

Jumeirah pest control services | 2022 - 2023

- As an Accounts Receivable Accountant, I was responsible for managing the process of collecting payments from clients and customers.
- I reconciled customer accounts to ensure accurate records, and followed up on past due payments to maintain a high level of customer satisfaction. I also prepared invoices, processed payments, and generated financial reports to assist with forecasting and budgeting.
- With my strong analytical skills and attention to detail, I was able to identify and resolve any payment discrepancies and improve the overall efficiency of the accounts receivable process.
- I have dealt with the **Dubai Municipality, Emirates, DP World, Khansahib, Nad Al Shiba, and SBK Real Estate.**

Financial Accountant

Tass And Hamjit | 2019 - 2021

- Prepared weekly, monthly and annual financial statements and reports for clients on time
- Reviewed, evaluated and restructured financial reporting and record keeping processes complied with financial policies and regulations
- Oversaw full accounting cycle, including compiling and analyzing data, posting and adjusting journal and ledger entries
- Analyzed expenses and revenues to project future trends, generating detailed forecasts to guide financial decision making
- VAT related compliance including reconsideration and refund management
- Strengthened audit control practices by implementing planning techniques and tests for speedy discovery

Accounts Executive

Aster DM Health Care | 2018 - 2019

- Consolidation and preparation of Trial Balance, Balance sheet , Profit and Loss A/c and Reconciling Statements leading to finalization of accounts
- Analyzed and researched reporting issues to improve accounting
- Filed tax returns and prepared Authority reports in compliance with strict standards Collected and reported monthly expense variances and explanations
- Applied proper codes to invoices, files and receipts to keep records organized and easily searchable
- Possessing strong technical skills in both management and financial accounting and comfortable utilizing financial information systems

Audit Assistant

Sashikumar & Co | 2015 - 2018

- Supervising Maintenance of books of accounts, ensuring adherence to internal policies and procedures
- Tax Audit and VAT audits
- Preparation and finalization of statutory report
- Performing review of financial statements
- Performing internal audits and evaluating internal control systems
- Met with clients to identify and assess business controls, risks, process gaps and work flow inefficiencies

Clients Portfolio

- **Focus Mall**
- **Hotel Abad Plaza**
- **Bridgeway Motors LLP**
- **Esb Sons Engineering Pvt Ltd**
- **Sky International WLL**