

KH SUHAIB

Mussaffah shabiya ME11 Abu Dhabi

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f Suhaib Hamed **t** @suhaib5415



PERSONAL DETAILS

Date of Birth : 14-07-1998
Marital Status : Single
Nationality : Indian
Passport : N9779292
Gender : Male
Driving Licence : UAE (LMV)
Place : Mussaffah
Visa : Resident Visa

LANGUAGES

English
Malayalam
Hindi

SKILLS

Problem solving
Team work
Good communication
Responsibility
Office suite

AREA OF INTEREST

Accounts
Administration
Automotive
Sales
Logistics

OBJECTIVE

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills. Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

EXPERIENCE

Unisoul Trading LLP 20-11-2021 - 15-09-2022
Accountant
balancing the cash register, making change, recording purchases, processing returns and scanning items for sale.

Unisoul Trading LLP 02-03-2021 - 10-11-2021
Cashier
Managing transactions with customers using cash registers
Scanning goods and ensuring pricing is accurate
Collecting payments whether in cash or credit.

Grand Hyundai 20-03-2020 - 27-10-2020
Sales admin assistant
answering phone calls to the sales line, planning and organizing meetings, assisting in invoice processing, assisting with proposal writing, and more.

EDUCATION

Institute of International Accountants Pursuing
HR payroll & Accounts
University of Calicut 2020
Bachelor of commerce with finance
Kerala school board 2017
Higher secondary school
Central board of secondary education 2015
High school

DECLARATION

I hereby declare that all the information given above mentioned is correct to the best of my knowledge.

KH SUHAIB HAMEED

