



SHUHAIL

ACCOUNTANT

My Contact

✉ Suhailavally@gmail.com

☎ +971 52 871 3009

📍 Sharjah, UAE

Hard Skill

- Financial Analysis
- Financial Reporting
- Budgeting and Forecasting
- Taxation Expertise
- Auditing Skills
- Bookkeeping Proficiency
- General Ledger Management
- Accounting Software Mastery

Education

- **Diploma In Account Assistant Using Tally**
Board of Public Examination,
Kerala, India
Completed in 2016
- **Diploma In Corporate Accounts And Management**
Account Service Society Ernakulam
Completed in 2015

About Me

Experienced and detail-oriented **Accountant** with expertise in financial analysis, reporting, and audit coordination. Skilled in optimizing financial processes and ensuring compliance. Strong communicator and collaborator. Committed to financial integrity and accuracy, seeking to contribute to a dynamic organization.

Professional Experience

Accountant

Accountant Creek Supermarket LLC (Creek Group)
Sharja, UAE

2020-2023

Accountant

Al Walaem Restaurant And Roastery LLC (Creek Group)
Sharja, UAE

2020-2023

Accountant

Top Performance Auto Workshop LLC
Abu Dhabi, UAE

2019-2020

Assistant Accountant

Shalat Al Madeena Cleaning Building & Cleaning LI
Sharja, UAE

2017-2018

Key responsibilities:

- Preparing and analyzing financial statements, including balance sheets, income statements, and cash flow statements.
- Recording and maintaining financial transactions, including accounts payable and accounts receivable.
- Developing, monitoring, and managing budgets, as well as providing financial forecasts.
- Ensuring compliance with tax regulations and preparing and filing tax returns.
- Analyzing financial data to provide insights, recommendations, and support for decision-making.
- Assisting with financial planning, including investment decisions and funding strategies.
- Identifying opportunities to streamline financial processes and enhance efficiency.
- Communicating financial information clearly and concisely to colleagues and stakeholders.
- Maintaining organized financial records and documentation, including invoices, receipts, and contracts.

Computer Proficiency

- **MS Office**

Excel | Word | PowerPoint

- **ERP**

Tally | SAP FICO | Peach Tree
Quick Book | Pars

Passport Info

Pasport No : N 1003462
Issued : Cochin
Expiry : 12/07/2025

Personal Dossier

Gender : Male
Date of Birth : 01/05/1997
Nationality : Indian
Marital Status : Single

Language

English | Malayalam | Tamil | Hindi

Strength & Qualities

- Caring about other people.
- Collaborating and working well together with others.
- Comforting people when they need it.
- Conflict management and resolution skills.
- Encouraging and inspiring people to do their best.
- Flexibility in thinking and operating style.
- Humor and lightheartedness.
- Inspiring and motivating others to active greatness.
- Patience when dealing with others.