



Sunil Rai

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Al Karama, DUBAI UAE

SKILLS

Good Communication Skills
Problem Solving
Multi-Tasking Flexibility
Excellence in computer typing.
Words and Excel sheet.

STRENGTH

Quick Learner
Positive Thinker
Calm Attitude
I Never Give Up and Always Ready for
New Challenges

PASSPORT DETAILS:

Passport no : 10529997
Issue Date : 30-08-2017
Expiry Date : 29-08-2027
Visa Status : Visit Visa

LANGUAGES:

English
Hindi
Nepali

Career Objective:

To seek a challenging position in a dynamic environment and desire to progress further in the same field and like to grow with the organization and prove to be an asset for its effective functioning and for the achievement of organizational goals

WORK EXPERIENCE:

- ❖ Worked as a Group Leader in International NGO Red Cross Society Nepal from February 2009 to 30 July 2009.
- ❖ Worked as an Assistant Accountant in Annal Jyoti Boarding School Nepal from 05 Jan 2010 till 26 Dec 2011.
- ❖ Worked as a Warehouse Operator in Supreme Food Chain Afghanistan from 2012 to 2014.
- ❖ Worked as a Senior Accountant with Annal Jyoti Boarding School Nepal from 2 May 2015 till 30 December 2018.
- ❖ Worked as a Academic In charge with Annal Jyoti Boarding School Nepal from 5 Jan 2019 to 27 June 2021.
- ❖ Worked as a Managing Director & marketing Director with Annal Jyoti Boarding School Nepal from 29 June 2021 to 8 Sep 2024.

EDUCATION QUALIFICATION:

- Completed School Leaving Certificate from Annal Jyoti Boarding School with 75% in the year 2008
- Completed Higher Secondary School Leaving Certificate from Moon Light Higher Secondary School with 60.3% in the year 2010
- Accomplished Bachelors of Science and Technology (BScIT) in the year 2017 with 65%.

PERSONAL PROFILE:

Nationality : Nepalese
Gender : Male
Marital Status : Married
Date Of Birth : 10-03-1992

CONCLUSION & DECLARATION:

I can extend great deal of support in streamlining the activities of the organization. I hope you will consider my candidature for the applied post in your esteemed organization as per my qualification, experience and proven abilities.