



Sunil Rai

Accountant

As an accountant, I use communication, adaptability, and problem-solving skills alongside hard skills like financial reporting and data analysis. Proficient in accounting software, I demonstrate leadership through decision-making, conflict resolution, and empowering my team to enhance efficiency and collaboration.

Experience

2022-2024

Annal Jyoti Boarding School

Accountant

I am a detail-oriented accountant with more than one year of experience in financial reporting, budgeting, and tax preparation. Skilled in using accounting software and Excel to enhance efficiency and accuracy, I am dedicated to ensuring compliance and providing strategic insights that drive business growth.

2018-2021

Sales Person

Bhat Bhateni Supermarket

I possess strong communication skills, resilience, Team work, Emotional Intelligence and adaptability as a salesperson. My responsibilities include building relationships, understanding customer needs, presenting products effectively, closing sales, and achieving targets while providing excellent customer service and maintaining in-depth product knowledge to drive growth.

2015-2017

Sales Person

A-One Mart Super Market

As a first-time salesperson, I brought enthusiasm, strong communication skills, goal oriented, problem solving, leadership and a willingness to learn. My responsibilities include engaging customers, understanding their needs, and promoting products to achieve sales goals effectively.

Contact

Phone

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Email

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Address

Al Karama, DUBAI UAE

Visa Status

Visit

Qualification

2008

School Leaving Certificate

Annal Jyoti Boarding School

2010

High School Degree

Moon Light Higher Secondary School

Business & Marketing Management

2014-2017

Bachelors Degree

Sikkim Manipal University

Information & Technology

Expertise

- Digital Communication
- Ms Excel
- Ms Word
- Micro Soft Outlook
- Ms Power Point
- Welcoming Guests
- Document Collaboration

Language

English Written & Verbal

Hindi Written & Verbal