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| **KHAWAJA SAGHEER AHMAD** | | |
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| CONTACT  **+971 55 240 0191**  **Email:** [**sagheershehzad@gmail.com**](mailto:sagheershehzad@gmail.com)  PASSPORT DETIALS  **PASSPORT NUMBER : BJ5946391**  **ISSUED DATE : 17-03-2023**  **EXPIRY DATE : 15-03-2028**  **VISA STATUS : EMPLOYMENT**  **VISA VALID : 01-07-2025**  PERSONAL DETAILS  **Father Name : Allah Bachaya**  **D.O.B : 11-07-1992**  **Gender : Male**  **Marital Status : Married**  **Nationality : Pakistan**  **Religion : Islam**  PERMANENT ADDRESS   * Dubai- UAE * Post office- BAGRAIN   Tehsil, shujabad, Multan, Pakistan    COMPUTER SKILL   * MS OFFICE * INTERNET SURFING * POWER POINT |  | **CAREER OBJECTIVE:** |
| * Seeking To Work In Challenging Position Of Great Responsibility To Expend My Skill For Organization Goals As Well As My Professional Pursuit. |
| ACADEMICS: |
| * MATRIC – COMPUTER SCIENCE -2007   + BISE MULTAN – PAKISTAN * DAE – DIPLOMA OF ASSOICATE ENGENEER -2010   + PBTE- LAHORE, PAKISTAN |
| **WORK EXPERIENCE:** |
| 1. 05 Month Experience As OFFICE ASSISTANT In Noor Al Dua Science And Technology Consultancy llc Dubai Upto July 2023 - Oct 2023. 2. 12 Year Working Experience As OWNER Of KHAWJA SUPERSTORE, MULTAN, Upto Dec 2011 - June 2023. |
| **RESPONSIBILITIES** |
| * Perform Sales Activities Related To Organize. * Incoming/Outgoing Material And Manpower Management. * Ensure All Product Are As Per Required Quality Standard. * Responsible for the overall strategy of assigned, Monitor daily activities of Store goods and follow up on progress and Accomplishment.   KEY SKILL   * Young Energetic And Hardworking. * Communicating key messages to team members * Patient and calm under pressure * Possessing a high level of drive and determination. * Meeting and exceeding all agreed performance objectives |