

SURANJAN KURERA

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PROCUREMENT EXECUTIVE | CUSTOMER BUYER

I am a proficient Procurement Executive with a strong focus on achieving outcomes, possessing notable expertise in Supply chain and Procurement accomplishments. I have demonstrated communication and negotiation capabilities while overseeing and directing operations in Europe and APAC region. I have a proven track record of enhancing team performance, cultivating collaborative alliances with internal and external parties. I have steadily demonstrate can-do attitude and grip tough challenges with energy and enthusiasm.

STRENGTHS AND EXPERTISE

Budgeting & Forecasting
Data Analysis
Strategic Planning

Financial Reporting
Negotiation Skills
Inventory Management

Team Leadership
Communication
Vendor Management

PROFESSIONAL EXPERIENCE

Variosystems PVT LTD

July 2020 - Present

Procurement Executive | Customer Buyer

An Executive Customer Buyer is responsible for managing and enhancing relationships with high-value customers, ensuring their needs and expectations are met. This role involves strategic procurement, negotiating contracts, and aligning product or service offerings with customer requirements. The Executive Customer Buyer also works closely with internal teams to deliver exceptional customer service and drive business growth.

Accomplishments:

- Oversee the purchasing of goods and services, ensuring that they meet the company's quality standards and are delivered on time.
- Analyze and control costs related to procurement, aiming to maximize cost-efficiency while maintaining quality.
- Work closely with other departments, such as finance, logistics, and production, to align procurement activities with overall business objectives.
- Monitor and manage inventory levels to avoid overstocking or stockouts, optimizing inventory turnover.
- Develop and maintain strong relationships with key suppliers and customers to facilitate smooth transactions and address any issues that arise.

February 2016 - May 2020

Courtaulds Clothing Lanka

Procurement Merchandiser | Buyer Handled -

Victoria's Secret - PINK

A Procurement Merchandiser manages the sourcing and purchasing of products to optimize inventory and meet market demand. This role involves selecting and negotiating with suppliers, analyzing market trends, and ensuring product availability while maintaining cost efficiency. The Procurement Merchandiser works closely with suppliers, internal teams, to align procurement strategies with business goals and drive sales performance.

Accomplishments:

- Identify and engage with potential suppliers to source products that meet quality and cost requirements.
- Prepare reports on procurement activities, performance metrics, and inventory status for management review and decision-making.
- Analyze market trends, competitor pricing, and consumer demand to make informed purchasing decisions and optimize product offerings.
- Work with internal teams, such as sales, marketing, and logistics, to align procurement activities with overall business objectives.

September 2012 - January 2016

Variosystems PVT LTD

Purchasing Executive

A Purchasing Executive is responsible for managing the procurement of goods and services, ensuring that purchases meet quality standards and are cost-effective. This role involves sourcing suppliers, negotiating contracts, placing orders, and overseeing inventory levels. The Purchasing Executive collaborates with internal teams to align purchasing activities with business needs and optimize supply chain efficiency.

Accomplishments:

- Identify and evaluate suppliers of electronic components, devices, and systems. Assess supplier capabilities, quality, and reliability.
- Develop and maintain strong relationships with electronic component suppliers and manufacturers to ensure a reliable supply chain and address any issues.
- Review, negotiate, and manage contracts with suppliers, ensuring compliance with terms and mitigating any risks associated with procurement.
- Maintain accurate records of purchases, supplier performance, and inventory levels. Prepare and present reports on procurement activities to management.

September 2004 - August 2012

Smart Shirt Limited

Bulk Merchandiser | Buyer Handled - Dillard's / Daniel Cremix / Lands End / Murano

A Bulk Merchandiser manages the procurement, distribution, and inventory of large quantities of products, ensuring efficient supply chain operations and cost-effective purchasing. This role involves coordinating with suppliers, negotiating bulk purchase agreements, and overseeing inventory levels to meet demand while optimizing stock turnover. The Bulk Merchandiser collaborates with internal teams to align product availability with business objectives and market needs.

Accomplishments:

- Identify, evaluate, and manage relationships with suppliers and manufacturers to source apparel in bulk.
 - Negotiate bulk purchase agreements and manage large-scale orders to ensure competitive pricing and favorable terms.
 - Ensure that bulk apparel meets quality standards and specifications. Address any quality issues with suppliers as needed.
 - Monitor and control procurement costs, seeking cost-saving opportunities while maintaining product quality.
 - Analyze sales data, market trends, and seasonal patterns to forecast demand and plan bulk purchases accordingly.
 - Address and resolve issues related to bulk orders, such as delays, discrepancies, and quality concerns to minimize disruptions in the supply chain.
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EDUCATION

Advanced Diploma In Supplies & Materials Management

National Institute of Business Management (NIBM)

Models Included : Supply & Purchasing Management, Warehouse Management, International Purchasing & Customs procedures, Management Practices & Applications.

Diploma In Business Management

IDM Negombo

Successfully completed Introduction To Supply Chain Management

Cinec Maritime Campus Malambe, Sri Lanka.

Successfully completed Merchandising Management Course

conducted by Garment Industry Management Institute Colombo, Sri Lanka

Successfully completed Merchandising Programme

conducted by Clothing Industry Training Institute Colombo, Sri Lanka

Successfully completed Microsoft Office Professional

conducted by IDM Negombo, Sri Lanka
